

Shirland and Higham Parish Council
Minutes of the Parish Council
held in Stonebroom Pavilion, Monday 17th July 2017, 19:00 hrs.

Councillors Present: Mr P Allsop, Dr A Lomas, Mr D Williamson, Mr B Barnes (Chair) Ms S Smith, Mr S Davies, Mr T Wild, Mrs H Liggett
In Attendance: Sally Plummer (RFO & Clerk) Tom Tait (Assistant Clerk) District Cllr C Cupit, seven members of the public.

1/7/17 To consider for approval the minutes of the Parish Council Meeting held on Monday 19 June 2017: Cllr Williamson approved, Cllr Davies seconded the minutes

2/7/17 To consider accepting apologies for absence: Apologies received from District Cllr Skinner, Cllr A Lomax

3/7/17 To Record Declarations of Interest: None recorded

4/7/17 To receive and approve requests for dispensations from members on matters they have a Disclosable Pecuniary Interest: No requests

5/7/17 To determine if any item on the agenda should be taken with the public excluded: At the request of the Chair items 11 and 21 will be taken with the public excluded.

6/7/17 Public Participation (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):
A member of the public raised an issue relating to neighbourhood watch.

7/7/17 Request to hold live music at Stonebroom Sports Ground 2018: The Organiser gave a brief overview of the event. There were a number of points that needed further clarification and Council decided to defer a decision until all the facts are to hand

8/7/17 Venues for Parish Council Meetings: The Assistant Clerk raised issues relating to both Shirland Village Hall and Stonebroom Pavilion as suitable venues. It was also noted that Council meetings had never been held in Higham. It was agreed to hold the next meeting of the Council at Higham Farm Hotel. There will be no charge to the Council for the use of the venue.

9/7/17 Asset Register: The Clerk informed the meeting that the register had been updated.

10/7/17 Pride of Parish Awards: Following consultation it was agreed to make three awards next year. The RFO will check how these will be funded and report back to Council.

11/7/17 Shirland Village Hall Lease: It was proposed by Cllr Davies and seconded by Cllr Allsop that the proposed Heads of terms be formally adopted and put forward to the Village Hall Management Committee.

12/7/17 Shirland Cemetery Extension: The Assistant Clerk informed the meeting of a Highways issue relating to the application which should be resolved in the next few days.

13/7/17 Stonebroom Play Area: The RFO presented the proposed upgrade plans to the meeting. The final cost of the project will be £25,000. Cllr Wild proposed and Cllr Allsop seconded that the upgrade to the play equipment be implemented. Work will commence in September 2017.

14/7/17 Continuing Items

- a) Mining Memorial: Work now finished. Councillor Barnes will organise a meeting on site to agree the final siting of the coal mining tub.
- b) A Nation's Tribute: Councillor Barnes circulated a photograph of the work in progress. This was well received.

15/7/17 Report from County Councillor: None received

16/7/17 Report from District Councillor: Cllr Cupit spoke on planning matters affecting the Parish.

17/7/17 Reports from Councillors on Outside Bodies: Cllr Barnes informed the meeting about the under nine-year-old exhibition football matches to be played at Stonebroom.

It was noted that Future Homes has identified £1,000.00 to be spent on a Council project.

It was noted that the new dog bins purchased by the Council are only available in the colour red to ensure they are not confused with other bins.

A dog has been injured by a speeding car. Cllr Barnes plus one member of the public has volunteered to undertake the Community Speedwatch Training to enable the 'speed gun' to be deployed in the Parish.

Cllr Liggett has agreed to be the liaison for the healthy eating project.

18/7/17 DALC Circulars: None to circulate.

19/7/17 Correspondence: The RFO has received thank you letter from Stonebroom School following the Fiddler Laverack grant.

20/7/17 To consider the following planning applications: -

17/00659/FLH: no comments

17/00262/FLH: no comments

21/7/17 Personnel Matters

The issue of DBS checks for staff was discussed.

22 /6/17 To Receive Finance Report, Bank Statements and Bills for Payment:

The Clerk/RFO circulated breakdown of income and expenditure for to date.

The bank statements and bank reconciliation were presented and signed.

The following payments were made: -

Payee	Goods	Amount £
Tom Tait	Mileage & telecoms	72.70*
Brian Stone	Fuel and parts	26.84*
J A Burrows	Installation of Defibrillator	120.00
Turning Leaves	Grounds maintenance	684.00
Tom Tait	Mileage	26.10
Tom Tait	MS Office professional 3 months	28.44
Sally Plummer	MS Office subscription	59.99

Turning Leaves	Grounds maintenance	576.00
Sally Plummer	Telephone/broadband	24.00
Tom Tait	Office line and broadband	47.50
Wages & Salaries	4 members of staff & PAYE	2060.26

*Denotes items presented for late authorisation at previous meeting for late approval.