

**Shirland and Higham Parish Council**  
**Minutes of the meeting held in Stonebroom Pavilion**  
**Monday 19th December 2016, 19:00**

Councillors Present: Mr B Barnes, Mr D Williamson, Mrs A Brown, Mrs Sue Smith, Mr P Allsop, Mr S Davis.

In Attendance: Tom Tait (Assistant Clerk), Sally Plummer (Clerk/RFO) and three members of the public.

**1/12/16** Cllr Brown proposed the minutes to be accepted as a true record Cllr Davis seconded the motion. The minutes were unanimously approved.

**2/12/16** Apologies were received from District Cllr Cupid, and Cllr D Skinner

**3/12/16** Declarations of interest were recorded for Cllr Brown in her capacity as Chair of Shirland Village Hall Management Committee Item 23.

**4/12/16** No Pecuniary Interests were disclosed

**5/12/16** Item 14 will be held with the public excluded

**6/12/16 POLICE ITEMS**

No correspondence from the Local Neighbourhood Safety Team has been received. No feedback from Neighbourhood watch groups. Public are unhappy at current situation. Council requested Clerk to ask the Police Commissioner to attend a meeting to clarify the situation.

**7/12/16 PUBLIC PARTICIPATION**

Issues raised discussed under police items

**8/12/16 DISPOSAL OF EQUIPMENT AT SHIRLAND VILLAGE HALL**

It was agreed that a full-itemised inventory is required.

**9/12/16 STORAGE**

It was agreed to store equipment and records in the loft space in the Pavilion.

**10/12/16 MAINTENANCE CONTRACT FOR BUILDINGS**

Council rejected quote and instructed the Clerk to advertise respective tenders on the website.

**11/12/16 REVIEW OF STANDING ORDERS**

Cllr Williamson proposed and Cllr Smith seconded that Council all standing orders be adopted for 2017 and agreed to ten public meetings per year.

**12/12/16 COMPLAINTS POLICY**

Council welcomed the new policy. Cllr Smith proposed and Cllr Williamson seconded the adoption of the policy, which was unanimously agreed. Standing Orders will need to reflect the adoption of this Policy.

**13/12/16 CEMETERY CHARGES FOR MINORS**

The Clerk suggested that no charges be made in respect of the burial of a minor in Shirland Cemetery. Cllr Barnes proposed and Cllr Brown seconded the proposal, which was unanimously agreed.

#### **14/12/16 Human Resource Items**

On going.

#### **15/12/16 BUS SHELTER A61 SHIRLAND**

The Clerk reported progress made with Highways Department and will begin the consultation process in the New Year.

#### **16/12/16 CONTINUING ITEMS**

- a) **Shirland & Stonebroom Play Areas:** The Clerk is sourcing a replacement handle cover for a piece of play equipment.
- b) **Shirland Cemetery:** Cllr Brown proposed and Cllr Wilde seconded that the charges remain the same for 2017. This was unanimously agreed.
- c) **Mining Memorial:** It is hoped that a photo opportunity with the local MP can be arranged in the near future.

#### **17/12/16 REPORT FROM COUNTY COUNCILLOR**

Not Received

#### **18/12/16 REPORT FROM DISTRICT COUNCILLORS**

Cllr Barnes informed the meeting about a number of NEDDC initiatives

#### **19/12/16 REPORT FROM COUNCILLORS ON OUTSIDE BODIES**

Reports received.

#### **20/12/16 DALC CIRCULATORS PREVIOUSLY CIRCULATED TO COUNCILLORS**

The Clerk confirmed that circular no. 17/2016 had been distributed to Councillors.

#### **21/12/2016 CORRESPONDENCE**

The Clerk briefed the Councillors on all communications received including those previously circulated electronically to Councillors. It was noted that correspondence from Morton Parish Council has been received relating to concerns about the condition of the footbridge between Stonebroom and Morton. The Clerk has arranged for new signage to be erected at the entrance to the bridge.

#### **22/12/2016 TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

##### **Town and Country Planning Act 1990 - Consultation of parish Council**

<b>Application No</b>	16/01247/TPO
<b>Proposal</b>	Application for crown cleaning and dead wooding of lime trees (T1-T12) covered by TPO number 26
<b>Address</b>	St Leonard's Church, Mani Road, Shirland

No objection

<b>Application No</b>	16/01218/FL
<b>Proposal</b>	Substitute plot 7 approved under reference 13/00321/FL with an alternative layout including detached garage.
<b>Address</b>	Allotments, Main Road Shirland

No objection

<b>Application No</b>	16/01219/TPO
<b>Proposal</b>	Application to prune trees covered by NEDDC TPO 102 (A2) (T1, T2, T3, T4 and T5)
<b>Address</b>	Land to front of 66 to 98 Hallfieldgate Lane Shirland

No objection

<b>Application No</b>	16/01191/RM
<b>Proposal</b>	Reserved matters application for revision of dwelling type on plot 2
<b>Address</b>	Land to rear of 139 to 149 Birkinstyle Lane Shirland

No objection

**23/12/16 - VILLAGE HALLS** - Cllr Barnes informed the meeting that he is acting as Chairman of Mickley Village Hall management Committee until a new Chairman is appointed.

**24/12/16 - RFO REPORT**

The following payments were authorised: -

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
British Telecom DD	Broadband Pavilion	29.88
British Telecom DD	Line rental Pavilion	90.01
British Gas DD	Electricity Pavilion	211.83
Mickley Tennant's Assoc	S137	200.00*
Kaydor Signs	Printing and Plaque	129.99
Turning Leaves	Mowing Shirland – 16.8.16 (missed invoice) Work carried out at Stonebroom car Park and Shirland (goal posts) Placing of Memorial	180.00 864.00 108.00
REIDS	Gas Services Check PAT – Stonebroom Water Hygiene - Shirland	420.00 88.80 796.32
NEDDC	Pump October 2016	53.69
S W Lancashire Farmers	Lawn Seed	38.00
Peak & Northern Footpaths Soc	Membership	22.50
Sally Plummer	Phone	20.00
Tom Tait	Phone	28.00
Markovitz	Rock Salt	288.00
Wages & Salaries	Four employees & HMRC	1865.30

Bank statements and reconciliation presented and signed by the Chair.