

Shirland and Higham Parish Council

Minutes of the Parish Council Meeting

held at Stonebroom Pavilion, Monday 16th September 2019 at 7pm

Councillors Present: Cllr Anne Brown (Chair), Cllr Peter Allsop, Cllr Barry Barnes, Cllr John Epton, Cllr Guy Liggett, Cllr Heather Liggett, Cllr Alistair Lomax, Cllr Geoff Mather, Cllr M Roe, Cllr Sue Smith

In Attendance: Helen Dowson (Clerk & RFO), District Cllr C Cupit and six members of the public.

01/09/19 To consider accepting apologies for absence: Apologies received and accepted from Cllr M Green and Cllr D Williamson.

02/09/19 To Record Declarations of Interest: Cllr A Brown and Cllr G Mather – Shirland Village Hall Trustees and Cllr S Smith – Governor at Stonebroom Primary School.

03/09/19 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest: None.

04/09/19 To determine if any item on the agenda should be taken with the public excluded: None.

05/09/19 To consider for approval the minutes of the Parish Council Meeting held on Monday 19 August 2019: Cllr H Liggett approved, Cllr A Brown seconded.

06/09/19 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):

A member of the public spoke about a Neighbourhood Watch meeting that had recently been held and attended by PCSO Kate Hodnett. At the meeting the Hollie Guard personal safety app. was discussed as well as the Derbyshire Alert service. The next meeting is to take place in March 2020.

A representative from the table tennis club reported that the club had recently purchased the table which they had previously had on loan. The Club request that this table is not used by the Youth Club but are happy for the other table to be used. The table tennis tables are not to be used as meeting tables.

Several parishioners spoke about speeding and speed limits within the Parish. Cllr M Roe mentioned that he had a meeting arranged with PCSO Kate Hodnett to discuss these issues.

Cllr A Brown left the meeting table and sat with the members of the public.

Cllr A Brown addressed the meeting on behalf of the Shirland Village Hall Trustees and stated that the Trustees would like to request that the Parish Council as the Landlord considers the quotations received for the fixed electrical testing, water testing and the supply of a new intruder alarm. The Police will no longer attend call outs at the Village Hall due to problems with the alarm which means that the key holder is alone when attending any callouts.

Cllr A Brown took her seat back at the meeting table.

07/09/19 Notice of Conclusion of Audit:

The audit for the year ended 31st March 2019 is now complete and Cllr A Brown proposed and Cllr M Roe seconded that the statutory 'Notice of Conclusion' is displayed.

08/09/19 To consider the development of a Neighbourhood Plan:

A discussion was held regarding the development of a Neighbourhood Plan. It was unanimously agreed that the Clerk contacts North East Derbyshire District Council and reports back on the process at the October 2019 meeting.

09/09/19 To consider feedback from the recent cemetery site meeting:

As a result of the feedback received from the meeting it was unanimously agreed that quotes are obtained for works to the car park and roadway. The maintenance of the grass and hedges was also discussed

10/09/19 To confirm the appointment of the new caretaker:

Cllr B Barnes proposed and Cllr S Smith seconded that the appointment of K Flint is confirmed and this was unanimously agreed. Cllr A Brown signed the contract of employment.

11/09/19 To consider the ordering of lamp post poppies:

Cllr A Brown proposed, Cllr G Mather seconded and it was unanimously agreed that 100 poppies are ordered with a total donation of £406 given to the Royal British Legion, this includes the £6 donation from two members of the public. It was agreed that poppies will be put up in all four villages of the Parish.

Cllr A Brown and Cllr G Mather left the meeting table and sat at the back of the room.

12/09/19 To consider an update on the Village Hall lease:

The Clerk informed the meeting that the Parish Council's Solicitor is still awaiting comments from the Village Hall Committee's Solicitor. Cllr H Liggett proposed and Cllr B Barnes seconded that an extension of the Section 25 notice is granted for a further month to 31st October 2019 and if the lease still hasn't been finalised by the October 2019 meeting a further discussion will take place.

13/09/19 To consider the quotations received for water hygiene services at Stonebroom Pavilion and Shirland Village Hall:

Cllr M Roe proposed, Cllr H Liggett seconded and it was unanimously agreed that the quotations be accepted.

14/09/19 To consider the quotation received for replacing roof tiles and carrying out works to downpipes and guttering at Shirland Village Hall:

Cllr B Barnes proposed, Cllr H Liggett seconded and it was unanimously agreed that the quotation be accepted.

15/09/19 To consider the quotation received for fixed electrical testing at Shirland Village Hall:

Cllr M Roe proposed and Cllr A Lomax seconded that the quotation be accepted.

16/09/19 To consider the report on the intruder alarm at Shirland Village Hall:

Cllr B Barnes proposed and Cllr H Liggett seconded that a quotation is obtained for a replacement system.

Cllr A Brown and Cllr G Mather re-joined the meeting.

17/09/19 To consider the 2019/20 Snow Warden Scheme:

Cllr A Brown proposed, Cllr B Barnes seconded and it was unanimously agreed that information is published on the notice boards and website asking for volunteers. Cllr A Brown, Cllr G Liggett and Cllr H Liggett agreed to attend the training.

18/09/19 Report from County Councillor:

No report received.

19/09/19 Report from District Councillors:

Cllr C Cupit spoke about Neighbourhood Plans. Cllr Cupit mentioned that further works are to take place towards the end of September on Birkinstyle Lane in relation to the flooding issues. Cllr Cupit reported that the North East Derbyshire District Council 'Council Plan' has now been adopted and a report has been written with regards to VE Day celebrations in May in relation to road closures etc.

Cllr Cupit informed Councillors that the next Parish/District Liaison meeting is to take place on 24 September 2019.

Cllr H Liggett informed the meeting that herself and Cllr Cupit have recently presented a cheque to Mickley School for their Eco. Project.

Cllr Liggett spoke about enquires she has made regarding hedge cutting in the Parish and mentioned that the Planning Department are currently looking at The Old Church Hall in Shirland.

20/09/19 Report from Councillors on Outside Bodies;

Cllr B Barnes spoke about the success of the children's football training sessions and matches this season and passed on thanks on behalf of the organisers for the use of the facilities. Cllr Barnes mentioned that the club would like to return next year and would like an additional pitch, they would also like to install permanent goalposts which they will apply for funding for. Cllr A Brown mentioned that the Fun Dog Show held at Shirland Village Hall was very successful with £150 profit being made which will be put towards the next event for the people of the Parish.

Cllr A Brown mentioned that Shirland Community Café is very well attended and has been put forward for an award.

21/09/19 Dalc Circular 10:

Circular distributed electronically to Councillors.

22/09/19 Correspondence:

Derbyshire Police regarding Police Community Support Officers – previously circulated to Councillors.

North East Derbyshire District Council review of polling districts and polling stations – previously circulated to Councillors.

Derbyshire County Council questionnaire regarding Town and Parish Council Liaison Forums – previously circulated to Councillors.

North East Derbyshire District Council regarding maintenance in St Leonards (Closed) Churchyard – previously circulated to Councillors.

Derbyshire Police regarding speeding within the Parish – previously circulated to Councillors.

Cllr Cupit regarding enquiry from local residents about the possibility of hanging baskets and more flowers being provided in the Parish next year – Councillors spoke about the cost implications of hanging baskets due to all four villages requiring covering. It was suggested

that a couple of unused planters could be relocated if the local residents that have enquired can suggest suitable sites.

Head of Stonebroom School regarding parking – the Head of Stonebroom School is looking into the possibility of the former Sure Start car park being available for parent parking at the end of the school day.

Police and Crime Commissioner 2019/20 Listening To You Survey – previously circulated to Councillors.

Derbyshire County Council Live Life Better survey – previously circulated to Councillors.

23/09/19 To consider the following planning applications:

**Town and Country Planning Act 1990
Consultation of Parish Council**

Application Number:	19/00774/FL
Proposal:	Change of use from dwelling to stroke specialist care centre and supported living (Conservation Area/Affecting setting of a listed building)
Address:	Hallfield Hall Hallfield Gate Lne Shirland

Providing a guarantee of adequate parking is given and the visibility splay is considered the Parish Council are positive about this application.

Application Number:	19/00648/FL724/CUPDMB
Proposal:	Proposed pair pf semi-detached dwellings (Conservation Area/Affecting the setting of a Listed Building/Amended Plans)
Address:	Crown Inn Main Road Shirland

The comments for this application were submitted prior to the meeting due to the deadline for comments:

- The Parish Council strongly object to this application after considering the archaeological report and the affect the proposal would have on the setting of a listed building.
- The Parish Council are concerned about the loss of the Public House which is a valuable asset to the community.
- The Parish Council are concerned that there will be little, if any outdoor amenity space for any of the properties and no room for car parking which may result in cars being parked on the highway.

Application Number:	19/000856/FLH
Proposal:	Proposed single storey and first floor extensions to rear of existing dwelling
Address:	197 Birkinstyle Lane Stonebroom

No comments.

24/09/19 Finance

The bank reconciliation had been circulated prior to the meeting and this along with the bank statements were presented for signature.

The following payments were authorised: -

Payee	Goods	Amount £
Helen Dowson	Home office expenses (July – September 2019)	54.00
	DBS check – Caretaker	37.00
	'No Dogs' signs	12.08
British Telecom	Stonebroom Pavilion:- Line Rental	45.47
	Broadband	57.31
North East Derbyshire District Council	Donation to Chair's Charitable Appeal	200.00
	Rent for play area land Mickley	1.00
O2	Council Mobile	30.05
Wages and Salaries including HMRC	2 employees	1768.90
British Gas	Stonebroom Pavilion:- Gas	77.04
	Electricity	105.09
Shelter Maintenance	Shelter Cleaning May 2019 (invoice only just received)	59.52
Viking	Ink and 100 no. 2 nd class stamps	122.18
PFK Littlejohn LLP	External Audit	480.00
Derbyshire Association of Local Councils	Arnold Baker on Local Council Administration book	111.50
	13 copies of The Good Councillor Guide	61.75
LA Landscaping Services	Grounds Maintenance – August 2019	912.00
Brian Stone **	Petrol	12.79

** Recorded on late payment schedule, invoice received after publication of the agenda.

Receipts since last meeting:-

Received from:	Amount £
Refund from Waterplus – Stonebroom Pavilion	603.94
Table Tennis	60.00
Football	137.00
Refundable bond for football	50.00
Memorial applications	134.00

The meeting finished at 8.37pm.