

## **Shirland and Higham Parish Council**

### **Minutes of the Parish Council Meeting**

held at Shirland Village Hall, Thursday 15<sup>th</sup> October 2020 at 7.00pm

Councillors Present: Cllr Anne Brown (Chair), Cllr Peter Allsop, Cllr Barry Barnes, Cllr John Epton, Cllr Guy Liggett, Cllr Heather Liggett, Cllr Alistair Lomax, Cllr Geoff Mather, Cllr Sue Smith and Cllr David Williamson.

In Attendance: Helen Dowson (Clerk & RFO) and one member of the public.

#### **01/10/20 To consider accepting apologies for absence:**

Apologies received and accepted from Cllr M Green, Cllr M Roe and Cllr C Cupit.

#### **02/10/20 To Record Declarations of Interest:**

Cllr S Smith – Stonebroom School Governor, Cllr D Williamson – Shirland School Governor, Cllr J Epton – Fidler and Laverack Charity Trustee, Cllr H Liggett and Cllr G Liggett – members of British Legion Riders.

#### **03/10/20 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:**

None.

#### **04/10/20 To determine if any item on the agenda should be taken with the public excluded:**

None.

#### **05/10/20 To consider for approval the minutes of the Parish Council Meeting held on Monday 17<sup>th</sup> August 2020:**

Cllr H Liggett approved and Cllr D Williamson seconded.

#### **06/10/20 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):**

None.

**Standing orders were suspended at 7.03pm to allow a visitor to speak.**

#### **07/10/20 Presentation by James Owen from Kronos GMBH regarding a proposed solar farm in Shirland:**

A short presentation took place and Councillors were given the opportunity to ask questions.

**Standing orders were reinstated at 7.20pm.**

#### **08/10/20 To consider the budget for 2020/21:**

The proposed budget was circulated to Councillors prior to the meeting. A discussion was held and Cllr D Williamson proposed, Cllr B Barnes seconded and it was

unanimously agreed that the budget be accepted with no increase to the precept and a request for £91247 be submitted to North East Derbyshire District Council.

**09/10/20 To consider and approve the following policies: Equal Opportunities Policy, Complaints Procedure, Privacy Policy, Grievance Procedure, Dismissal and Disciplinary Procedure, Health and Safety Policy, Lone Working Policy and Press Policy.**

Cllr D Williamson proposed, Cllr A Brown seconded and it was unanimously agreed that the policies be approved and adopted.

**10/10/20 To consider the Parish Council's role as Trustees of Stonebroom Woodland Area:**

A lengthy discussion was held regarding the woodland area and the Parish Council's responsibilities as trustees. The need to carry out a survey of the trees on the site to ensure a healthy woodland for the future was discussed. Cllr J Epton proposed and Cllr H Liggett seconded that initially the Clerk contacts the Woodland Trust to enquire as to whether they would carry out a full tree survey of the land on our behalf. A vote was taken with eight Councillors for and one against. One Councillor could not vote due to the interest declared at the beginning of the meeting.

**11/10/20 To consider the renewal of two of the Fidler and Laverack Charity short fixed term tenancies:**

The current tenancies were discussed and Cllr D Williamson proposed and Cllr B Barnes seconded that the tenants are contacted to ascertain whether they wish to extend the current tenancies.

**12/10/20 To consider allotment waiting lists:**

It was agreed that the Clerk contacts people on the list for each site to see if they are still interested and options for an additional site be looked at if there is the demand.

**13/10/20 To consider the provision of new bus shelters:**

Cllr A Brown proposed, Cllr D Williamson seconded and it was unanimously agreed that Derbyshire County Council are requested to provide a quotation for two new additional shelters in Shirland. Cllr S Smith suggested that the Clerk also checks the suitability of a site in Stonebroom for an additional shelter.

**14/10/20 To consider the hedge planting at Stonebroom allotments:**

Cllr B Barnes and Cllr D Williamson offered to carry out the planting and enquire as to whether any allotment holders are willing to help. Any surplus saplings will be planted at Shirland Village Hall.

**15/10/20 To consider the marking of the tennis courts at Stonebroom and the purchase of a line marking machine for the football field:**

The Clerk to obtain the labour cost for the marking of the court and circulate to Councillors. Cllr A Brown proposed and Cllr G Mather seconded that a new line marker is purchased for the football pitch – a vote was taken with eight Councillors for and two against.

**16/10/20 To consider the renewal of the yearly subscription to the Campaign to Protect Rural England and the Peak and Northern Footpaths Society:**

Cllr D Williamson proposed, Cllr A Brown seconded and it was unanimously agreed that both subscriptions are renewed.

**17/10/20 To consider donations to the Royal British Legion and the British Legion Riders:**

Cllr B Barnes proposed and Cllr D Williamson seconded that a £200 donation is made to the Royal British Legion and a £200 donation to the British Legion Riders. This was unanimously agreed with the exception of Cllr H Liggett and Cllr H Liggett who could not vote on this agenda item due to a declared interest.

**18/10/20 Report from County Councillor:**

No report.

**19/10/20 Report from District Councillors:**

Cllr H Liggett reported that a large improvement scheme is taking place to the houses on Mickley Estate, this is to begin on 26<sup>th</sup> October 2020 and the programme should be complete by March 2021.

Cllr H Liggett also mentioned that proposals for the extension at Mickley School are looking promising.

**20/10/2020 Reports from Councillors on outside bodies:**

No reports.

**At 9.00pm standing orders were suspended to allow the meeting to continue, at this point Cllr B Barnes and Cllr S Smith left the meeting.**

**21/10/20 Report from Clerk:**

The Clerk informed the meeting about recent anti-social behaviour incidents at Stonebroom.

Requests received for a litter bin on the A61 and one on Strettea Lane were discussed and agreed.

Grit bins are to be refilled in the near future.

The use of Zoom for online meetings was discussed.

**22/10/20 Correspondence:**

Response from North East Derbyshire District Council regarding relocating the teen shelter at Mickley - circulated to Councillors.

Letter of apology from Staffa Health – circulated to Councillors.

Email regarding proposed Halloween Walk - due to the fact that the Parish has moved into the high-risk category the Parish Council strongly advise that the proposed event does not go ahead. If they do decide to continue with the planning of the event the organisers will need to contact the Environmental Health Department of North East Derbyshire District Council and submit their COVID-19 Risk Assessment etc.

**23/10/20 Dalc Newsletter September 2020:**

Distributed electronically to Councillors.

**24/10/20 To consider the following planning applications:**

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	20/00796/FLH
<b>Proposal:</b>	Proposed front kitchen extension
<b>Address:</b>	8 Wellington Park Shirland

**No comments.**

<b>Application Number:</b>	20/00871/FLM 595/RM
<b>Proposal:</b>	Application for disability access lift and car hard standing.
<b>Address:</b>	10 Burnside Avenue Shirland

**No comments.**

**25/10/20 Finance**

The bank reconciliation and 2<sup>nd</sup> quarter budget monitoring report had been circulated prior to the meeting and these along with the bank statements were presented for signature.

The following payments were authorised: -

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
Helen Dowson Expenses	Weebly (website provider) monthly payment	14.52
	Pavilion: Paper towels	16.30
	3 toilet seats	43.92
North East Derbyshire District Council	Rent for play area land Mickley	1.00
	Trade Waste Agreement Stonebroom Pavilion – 6 months	136.89
British Telecom	Broadband – Stonebroom Pavilion	59.76

O2	Council mobile	17.33
Peak and Northern Footpaths Society	Annual Subscription	22.50
Campaign to Protect Rural England	Annual subscription	36.00
Viking	Ink, paper, stationery and computer mouse for CCTV	74.71
Brian Stone	Petrol	11.11
British Gas	Electricity Stonebroom Pavilion	44.24
Zycomm	50% of cost for new CCTV system Shirland Village Hall	3790.20
Shelter Maintenance	Shelter cleaning	46.02
LA Landscaping	Grounds Maintenance – September 2020	1152.00
Wages and salaries including HMRC	3 employees	2213.53
Royal British Legion	2 no. wreaths	40.00
British Gas **	Gas Stonebroom Pavilion	45.31

**\*\* Recorded on late payment schedule, invoice received after publication of the agenda.**

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Interment of ashes	250.00
Memorial applications	297.00
Use of football pitch	50.00
Wayleave payment from Western Power	17.73
Car park rental from Staffa Health **	200.00
Copes Memorials **	198.00

**\*\* Recorded on late payment schedule, income received after publication of the agenda**

**The meeting finished at 9.34pm.**