

## **Shirland and Higham Parish Council**

### Minutes of the Annual Parish Council Meeting

held at Shirland Village Hall on Thursday 19<sup>th</sup> May 2022 at 7.00pm

Councillors Present: Cllr Anne Brown (Chair), Cllr Peter Allsop, Cllr Barry Barnes, Cllr John Epton, Cllr Michelle Green, Cllr Guy Liggett, Cllr Heather Liggett, Cllr Alistair Lomax, Cllr Geoff Mather and Cllr David Williamson.

In Attendance: Helen Dowson (Clerk & RFO), Cllr Charlotte Cupit and three members of the public.

#### **01/05/22 Appointment of Chair and signing of the declaration of acceptance:**

Cllr Anne Brown was elected as Chair and the declaration of acceptance completed.

#### **02/05/22 Appointment of Vice Chair and the signing of the declaration of acceptance:**

Cllr Michelle Green was elected as Vice Chair and the declaration of acceptance completed.

#### **03/05/22 To consider accepting apologies for absence:**

Apologies were received and accepted from Cllr Mike Roe, Cllr Sue Smith and Cllr B Lewis.

#### **04/05/22 To Record Declarations of Interest from members on any items to be discussed:**

Cllr Anne Brown-member of the Community of Shirland and Higham group.

#### **05/05/22 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:**

None.

#### **06/05/22 To determine if any item on the agenda should be taken with the public excluded:**

None.

#### **07/05/22 To consider for approval the minutes of the Parish Council Meeting held on Thursday 21<sup>st</sup> April 2022:**

Cllr H Liggett proposed and Cllr M Green seconded that the minutes be approved.

#### **08/05/22 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):**

A member of the public passed on thanks to the Parish Council for supplying a new bus shelter.

Cllr Anne Brown mentioned that a resident of Stonebroom wanted to thank the Parish Council for arranging for work to be done to hedges in the village.

#### **09/05/22 To consider feedback regarding the recent internal check of financial records:**

Cllr M Green reported via email that the accounts were internally checked on 5<sup>th</sup> May 2022 and were found to be true and correct.

#### **10/05/22 To consider the internal audit report:**

This had been circulated to all Councillors prior to the meeting. Cllr D Williamson proposed, Cllr G Mather seconded and it was unanimously agreed that the report be accepted.

**11/05/22 To consider and approve the Annual Governance Statement 2021/22:**

The Clerk read the statement to Councillors. Cllr A Brown proposed, Cllr M Green seconded and it was unanimously agreed that the statement be approved. The Chair and the Clerk signed the statement.

**12/05/22 To consider and approve the Accounting Statement 2021/22:**

Cllr M Green proposed, Cllr D Williamson seconded and it was unanimously agreed that the statement be approved. The Chair and the Clerk signed the statement.

**13/05/22 To consider and approve a Member to oversee financial transactions:**

Cllr A Brown proposed, Cllr G Mather seconded and it was unanimously agreed that Cllr M Green will carry out this role.

**14/05/22 To consider the quotation received for the insurance renewal:**

Cllr A Brown proposed, Cllr D Williamson seconded and it was unanimously agreed that the insurance is renewed at a fixed rate for three years.

**15/05/22 To consider the additional marking of the 11 a side football pitch at Stonebroom to allow it to also be used as a 9 a side pitch by Stonebroom FC:**

Cllr B Barnes proposed, Cllr A Lomax seconded and it was unanimously agreed that permission be granted for the pitch to be marked with additional markings.

**16/05/22 To consider the application received for the use of the football pitch for the 2022/23 season:**

Cllr A Brown proposed, Cllr P Allsop seconded and it was unanimously agreed that the application from Eastwood Albion FC be accepted.

**17/05/22 To consider the ordering of solar powered Christmas trees:**

Cllr A Brown proposed that an order is placed for forty-nine trees, Cllr G Mather seconded this. A vote was taken with eight Councillors for this action and two against.

**18/05/22 To consider the type and height of fencing to be allowed at the new Mickley allotment site:**

Cllr A Brown proposed, Cllr G Liggett seconded and it was unanimously agreed that fencing to a maximum height of one metre will be allowed.

**19/05/22 To consider the quotations received for the supply of Speed Indicator Devices:**

Cllr D Williamson proposed and Cllr H Liggett seconded that an application be made to Derbyshire County Council for the siting of devices supplied by Coeval. A vote was taken with nine Councillors for this action and one against.

**20/05/22 To consider the costings received for the supply and emptying of wheelie bins to be used as litter bins:**

Cllr H Liggett proposed and Cllr J Epton seconded that North East Derbyshire District Council be asked to provide and empty three bins of this type. A vote was taken with nine Councillors for this action and one against.

**21/05/22 To consider the S137 request from Tibshelf and District Community First Responders:**

Cllr D Williamson proposed, Cllr A Lomax seconded and it was unanimously agreed that a grant of £200 be given.

**22/05/22 To consider the S137 request from the Community of Shirland and Higham group:**

Cllr P Allsop proposed, Cllr D Williamson seconded and it was unanimously agreed that a grant of £200 be given.

**23/05/22 To consider employing a person to carry out litter picking tasks:**

Cllr A Brown proposed and Cllr M Green seconded that the Clerk looks at the costings for this and drafts a job description. A vote was taken with nine Councillors for this action and one against.

The Clerk to contact North East Derbyshire District Council to request details of litter picking carried out in the Parish.

**24/05/22 To consider the information received from Stonebroom Community Volunteer Group regarding trees in the Woodland:**

Cllr A Brown proposed, Cllr D Williamson seconded and it was unanimously agreed that the Clerk obtains quotes for a full tree survey.

**25/05/22 Report from County Councillor:**

No reports.

**26/05/22 Report from District Councillors:**

Cllr C Cupit mentioned that North East Derbyshire District Council carry out litter picking of roads and footpaths but they do not litter pick Parish Council recreation grounds.

A Jubilee banner has been provided by Derbyshire County Council on the A61 and the brackets will remain in place so that they can be used again.

Cllr Cupit is holding a meeting with Severn Trent soon to discuss drainage and sewage issues. If members of the public have any issues they are requested to contact one of the District Councillors.

Cllr H Liggett reported that Derbyshire County Council are obtaining quotes for electronic signs for the new bus shelters. Cllr Liggett mentioned that she had been in contact with Mark Fletcher MP regarding bus services in Mickley and he is awaiting a response from Trent Barton.

Cllr Liggett mentioned that she has received an enquiry from Shirland Golf Club about the possibility of sponsoring 'The Triangle' in Shirland. This will be discussed at the next meeting.

**27/05/22 Reports from Councillors on outside bodies and community groups:**

Cllr A Brown reported that she has emailed Jason Sadler at Rykneld Homes regarding meeting dates, Cllr Brown is still awaiting a response.

**28/05/22: Report from Chair:**

The Chair reported on various meetings she had attended in the last month.

At the meeting of the Community of Shirland and Higham group on 17<sup>th</sup> May 2022 the Family Jubilee Fun Day on the 4<sup>th</sup> June 2022 was discussed.

At the meeting of Stonebroom Community Volunteer Group on the 18<sup>th</sup> May 2022 the Treasurer and Chair gave their reports.

A grant has been received from Rykneld towards the coach hire for the trip to the seaside in the summer.

Various other matters were discussed including the newsletters, committee vacancies and the planting of trees and daffodil bulbs.

**29/05/22 Report from Clerk:**

The Clerk reported that the new play equipment for Shirland will be ready week commencing 4<sup>th</sup> July 2022 and the installation will commence soon after this date.

The Clerk contacted North East Derbyshire District Council to ask if they would be willing to carry out memorial testing in our Cemetery but they do not have the resources to do this.

The company that we had ordered the Cemetery storage container from have doubts about the access and have requested £150 to carry out a site visit. It was agreed to cancel the order.

**30/05/22 Dalc Newsletters – April and May 2022:**

Previously circulated to Councillors.

**31/05/22 Correspondence (previously circulated to Councillors):**

Requests for information received from Stonebroom Community Volunteer Group – all information has been sent.

Letter from resident regarding access road to Shirland Village Hall – letters were delivered to all properties and the nursery. One reply has been received from a lady who is willing to contribute to the proposed works. Cllr A Brown to try and obtain contact details for the Estate Agent that lets the flats.

Statement of Community Involvement Consultation draft.

**32/05/22 To consider the following planning applications:**

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	22/00232/FLH
<b>Proposal:</b>	Enclosed porch to side. Replace conservatory with garden room to rear, first floor extension with dormers to upstairs bedroom (Conservation Area).
<b>Address:</b>	The Cottage Belper Road Shirland

No comments.

<b>Application Number:</b>	22/00354/FL
<b>Proposal:</b>	Change the use of the temporary clubhouse (marquee) to a permanent function suite.
<b>Address:</b>	Shirland Golf Club Pit Lane Shirland

The Parish Council would expect measures to be put in place to mitigate the problems with sound that could prove troublesome for neighbours.

<b>Application Number:</b>	22/00416/FLH
<b>Proposal:</b>	Single storey rear and side extension, formation of bedroom in roof space over existing garage with dormer window, install multi-fuel stove and flue pipe, alteration of existing bay window (Conservation Area).
<b>Address:</b>	9 Hallfields Rise Shirland

No comments.

<b>Application Number:</b>	21/01479/FL
<b>Proposal:</b>	Retain storage container and use for storage of materials and equipment associated with builders' business (Conservation Area) (Amended drawings)
<b>Address:</b>	Land East of Quarry Farm Ogston Lane Higham

No comments.

<b>Application Number:</b>	22/00418/FL
<b>Proposal:</b>	Erection of 43 dwellings including formation of access road, provision of open space, landscaping, drainage and associated works.
<b>Address:</b>	Land between 1 St Leonards Place and Shirland Primary School Park Lane Shirland

There were strong views put forward regarding the provision for foul drainage together with surface water which are both proposed to go into a sewer that is already coping with drainage from 50 houses. Should this arrangement not be able to cope with the volume of liquid in the 1 in 10 years or 1 in 100-year deluge that we seem to be experiencing in stormy weather of recent years, we felt that there could be a hydraulic pressure exerted from within the system that could lift the manhole covers and flood the area with sewage. This would be particularly disagreeable as the school playing field is on the lower side of the development. We appreciate that there is an underground matrix and an attenuation pond on the drawings (for which there is no maintenance plan or mention of the organisation that will be responsible for the said plan) but these facilities will inevitably silt up over time and will then fail to provide the capacity which was originally envisaged by calculation to mitigate any potential flooding.

<b>Application Number:</b>	22/00460/FL
<b>Proposal:</b>	Alterations to dropped kerbs and front boundary wall
<b>Address:</b>	10 Birkinstyle Lane Shirland

No comments.

### **33/05/22 To receive bank reconciliation, bank statements and bills for payment:**

The bank reconciliation had been circulated prior to the meeting. Cllr A Brown proposed, Cllr D Williamson seconded and it was unanimously agreed that this be accepted.

The following payments were authorised: -

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
O2	Council mobile	31.46
British Gas	Stonebroom Pavilion – Electricity	186.20
	Gas	21.53
British Telecom	Stonebroom Pavilion-Broadband	68.34
Helen Dowson Expenses	Cleaning materials for Stonebroom Pavilion	32.72
	Platinum Jubilee plaques for seats at Shirland and Mickley	90.00

	Weebly (website provider)	14.30
The Cumbria Clock Company Ltd	Servicing the clock at Stonebroom	174.00
Brian Stone expenses	Petrol	15.82
Wages and salaries including HMRC	3 employees	2597.49
Viking	50 no. 2 <sup>nd</sup> class stamps, ink, and stationery	140.91
LA Landscaping Services	Grounds maintenance	1920.00
Gallagher Insurance	Annual insurance	4122.11
Groundwork UK	Re-payment of Neighbourhood Plan grant not used in 2021/22	3403.10
Joanne Taylor	Internal audit	175.00
**Waterplus	Stonebroom Pavilion	21.71

\*\* Recorded on late payment schedule, invoice received after publication of the agenda.

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Memorial applications	233.00
Allotment fees	58.75

**The meeting finished at 9.03pm.**