

Shirland and Higham Parish Council

Minutes of the Annual Parish Council Meeting

held at Shirland Village Hall Thursday 20 May 2021 at 7.00pm

Councillors Present: Cllr Anne Brown (Chair), Cllr Peter Allsop, Cllr Barry Barnes, Cllr John Epton, Cllr Michelle Green, Cllr Guy Liggett, Cllr Heather Liggett, Cllr Allistair Lomax, Cllr Geoff Mather, Cllr Sue Smith and Cllr David Williamson.

In Attendance: Helen Dowson (Clerk & RFO)

01/05/21 Appointment of Chair and the signing of the declaration of acceptance:

Cllr Anne Brown was elected as Chair and the declaration of acceptance completed.

02/05/21 Appointment of Vice Chair and the signing of the declaration of acceptance:

Cllr Guy Liggett was elected as Vice Chair and the declaration of acceptance completed.

03/05/21 To consider accepting apologies for absence:

Apologies received and accepted from Cllr M Roe and Cllr C Cupit.

04/05/21 To Record Declarations of Interest:

Cllr S Smith – Governor, Stonebroom School.

Cllr J Epton – Stonebroom Church.

05/05/21 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:

None.

06/05/21 To determine if any item on the agenda should be taken with the public excluded:

None.

07/05/21 To consider for approval the minutes of the Parish Council Meeting held on Thursday 15th April 2021:

Cllr B Barnes proposed and Cllr G Liggett seconded that the minutes be approved.

08/05/21 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):

Cllr B Barnes queried whether the children's football club are able to start providing hot drinks again during their sessions. The Clerk to check on the guidelines and inform the manager.

09/05/21 To consider feedback regarding the recent internal check of financial records:

The check was carried out by Cllr M Roe who reported via email that a wide and varied check of invoices and payments showed everything was in good order.

10/05/21 To consider the internal audit report:

This had been circulated to all Councillors prior to the meeting.

11/05/21 To consider and approve the Annual Governance Statement 2020/21:

The Clerk read the statement to Councillors. Cllr A Brown proposed, Cllr D Williamson seconded and it was unanimously agreed that the statement be approved. The statement was signed by the Chair and the Clerk.

12/05/21 To consider and approve the Accounting Statement 2020/21:

Cllr H Liggett proposed, Cllr P Allsop seconded and it was unanimously agreed that the statement be approved. The statement was signed by the Chair and the Clerk.

13/05/21 To consider and approve a Member to oversee financial transactions:

Cllr A Brown proposed, Cllr G Mather seconded and it was unanimously agreed that Cllr M Green be appointed to this position.

14/05/21 To consider the quotation received for the insurance renewal:

Cllr B Barnes proposed, Cllr M Green seconded and it was unanimously agreed that the quote from Hiscox be accepted.

15/05/21 To consider renewing the membership of the Institute of Cemetery and Crematorium Management:

Cllr D Williamson proposed, Cllr A Brown seconded and it was unanimously agreed that the membership be renewed.

16/05/21 To consider beginning the Neighbourhood Plan process:

Cllr D Williamson proposed and Cllr H Liggett seconded that the process is started engaging the services of Helen Metcalfe. A vote was taken with seven Councillors for and four against this proposal..

17/05/21 To consider purchasing a supply of bark for Stonebroom Woodland Area:

Cllr G Mather proposed and Cllr A Lomax seconded that ten bulk bags are purchased. A vote was taken and this was unanimous with the exception of one Councillor who chose to abstain (Cllr S Smith was unable to vote on this item due to the interest declared at the beginning of the meeting).

18/05/21 To consider the purchase of a new laptop for use by the Clerk:

Cllr A Brown proposed, Cllr J Epton seconded and it was unanimously agreed that a laptop is purchased.

19/05/21 To consider the quotation received for the feasibility study into the most economical solution available for the replacement of the footbridge at Stonebroom Woodland Area:

It was agreed that the Clerk obtains further quotes. Cllr H Liggett offered to speak to Derbyshire County Council's Countryside Services.

20/05/21 To consider the quotation received for a detailed investigation into the drainage at the Shirland Village Hall playing field and play area including the excavation of trial holes and a proposal by which to improve the drainage:

Cllr A Brown proposed, Cllr A Lomax seconded and it was unanimously agreed that further quotes are obtained.

21/05/21 To consider feedback from the recent site meeting at the Cemetery extension and the quotation received for the works required:

It was agreed that the Clerk obtains further quotes.

22/05/21 To consider the quotation received for the works required to Mickley BMX track:

Cllr D Williamson, proposed, Cllr B Barnes seconded and it was unanimously agreed that an order is placed with Bike Track.

23/05/21 To consider the quotation received for the supply and installation of small goalposts at Stonebroom Sportsground:

Deferred until quotes received.

24/05/21 To consider the request for a contribution towards the cost of servicing the clock at St Peter's Church Stonebroom:

Cllr B Barnes proposed, Cllr S Smith seconded and it was unanimously agreed with the exception of Cllr Epton who could not vote on this matter that a payment of £174 be made.

25/05/21 Report from County Councillor:

No report.

26/05/21 Report from District Councillor:

Cllr H Liggett reported that the BMX Club grant application had been successful.

Cllr H Liggett also reported that all properties on School Close Shirland have been fitted with new guttering and fascias.

27/05/21 Reports from Councillors on outside bodies and community groups:

Cllr A Brown reported on a recent meeting of the Mickley Partnership; swift boxes have been installed on some houses and the school, the Tenants and Residents Association are replacing the windows at 'The Hut' and are consulting with residents to see what activities they would like to see taking place there and also to see if anyone would like to join the committee. Cllr Brown reported that planning permission has now been granted for the siting of the storage cabin for the BMX club and the club sessions are now attended by seventy children.

Cllr Brown also spoke about a property in Stonebroom which has caused problems in recent weeks due to its boundary fence being in a bad state of disrepair.

28/05/21 Report from Clerk:

The Clerk reported that a reply has been received from Derbyshire County Council regarding the condition of the footways on Birkinstyle Lane Stonebroom, they have requested that the Clerk sends photographs of the worst areas.

The Clerk to obtain further quotes for the removal of the telephone box.

Complaint received about flowers being strewn across graves at the cemetery, this was possibly caused by the weather,

29/05/21 Dalc Newsletter May 2021:

Distributed electronically to Councillors.

30/05/21 Correspondence:

Notification from North East Derbyshire District Council of S106 monies available from recent development at former allotment site Main Road Shirland (previously circulated).

Email regarding potential leaking underground pipe Pasture Lane – Clerk has written to Severn Trent.

31/05/21 To consider the following planning applications:

**Town and Country Planning Act 1990
Consultation of Parish Council**

Application Number:	21/00517/FL
Proposal:	Construction of a 19.657MW Solar Farm for a period of 40 years to include the installation of Solar Panels with transformers, a substation, a DNO control room, a customer substation, GRP comms cabin, security fencing, landscaping and other associated infrastructure.
Address:	Land to south of B6025 and east of Sewage Works Chesterfield Road Shirland

The Parish Council recognise the overarching requirement for renewable energy. From a planning perspective the Parish Council feel that this is the least intrusive proposal of similar ones in recent months. The Parish Council have no intrinsic objectives to the proposal.

Standing orders were suspended at 9pm to allow the meeting to continue.

Cllr B Barnes and Cllr S Smith left the meeting.

Application Number:	21/00191/FLH
Proposal:	Application for the construction of 2 agricultural buildings.
Address:	Land North East of 17 Main Road Shirland

The proposed buildings are not in keeping with the nature of a listed building. There is concern about the height of the eaves. There is also concern regarding what the buildings are to be used for particularly the one for livestock – this is too close to existing buildings and may lead to smells, problems with flies etc. There is a watercourse in close proximity to this site which causes concerns. The Parish Council would like to know if there would be a stipulation that the buildings could only be used for agricultural purposes.

Application Number:	21/00364/FLH
Proposal:	Application for a 2-storey side extension with single storey rear element and front porch extension with internal alterations.
Address:	11 Fern Lea Shirland

The Applicant has not stipulated where the two off road parking spaces will be.

Application Number:	21/01080/FL
Proposal:	Application for 2 no. dwellings on previously numbered building plots 16 and 17 (previously approved on 07/01253/FL and 06/00071/FL) (Amended plans).
Address:	1 Haworth Close Stretton

No comments.

Application Number:	21/00393/OL
Proposal:	Application to remove condition 28 (footpath link) of planning application 12/00718/OL (Major development).
Address:	The Woolpack Town End Shirland

The Parish Council strongly feel that the footpath should remain. There is concern that if condition 28 is removed then the developer will build additional properties in the open space. Although a footpath across the front garden of No 3 is not ideal the developer was well aware of condition 28 that was agreed regarding this footpath in the 2012 application decision.

The idea of a footpath to Birkinstyle Lane arose from the public consultation. The developer's description said that 'A new public footpath will be provided linking the site to Birkinstyle Lane. This will provide people living on the development, and indeed on Town End, a quick and easy route to the bus stop on Birkinstyle Lane and to the facilities at Stonebroom'.

The police report that Charlotte Stinton is relying on as evidence is dated 21st June 2016, well before the landscaping and driveways were put in.

The footpath is very well used and is an important link for the elderly residents of nearby School Close.

Application Number:	21/00433/FL & 21/00434/LB
Proposal:	Application for the removal of existing stable/store building and the construction of a new oak framed garage/store building (Listed Building/Conservation Area)
Address:	43 Main Road Higham

No comments.

32/05/21

The bank reconciliation had been circulated prior to the meeting. Cllr A Brown proposed, Cllr M Green seconded and it was unanimously agreed that the bank reconciliation be accepted. The bank statements were presented for signature.

The following payments were authorised: -

Payee	Goods	Amount £
O2	Council mobile	29.20
British Gas	Stonebroom Pavilion – Electricity	68.53
	Gas	47.37
British Telecom	Stonebroom Pavilion- Broadband	62.52
Helen Dowson Expenses	Weebly – website provider monthly payment	13.53
	Zoom monthly payment	14.39
	Padlock	43.97
	30 no. litter pickers	279.00
	Security chain	19.99
	Measuring wheel	37.99
Wages and salaries including HMRC	3 employees	2232.28

Viking	Ink, 100 2 nd class stamps, paper	172.62
LA Landscaping Services	Ground's maintenance	1272.00
Came and Company	Insurance	3430.18
Institute of Cemetery and Crematorium Management	Annual subscription	95.00
** Amberol	Seat for Mickley	442.80
** Brian Stone	Petrol	12.55
** Joanne Taylor	Internal Audit	125.00
** ASI	Call out to alarm sensor	144.00
** Waterplus	Water – Stonebroom Pavilion	14.49

** Recorded on late payment schedule, invoice received after publication of the agenda.

Receipts since last meeting:-

Received:	Amount £
Memorial applications	134.00
Allotment fees	125.00
Children's football	120.00
Adult's football	60.00

The meeting finished at 9.16pm.