

## **Shirland and Higham Parish Council**

### Minutes of the Parish Council Meeting

held at Shirland Village Hall on Thursday 16<sup>th</sup> March 2023 at 7.00pm

Councillors Present: Cllr Anne Brown (Chair), Cllr Julie Bacon, Cllr Barry Barnes, Cllr John Epton, Cllr Michelle Green, Cllr Guy Liggett, Cllr Alistair Lomax, Cllr Geoff Mather, Cllr Mike Roe and Cllr David Williamson.

In Attendance: Helen Dowson (Clerk & RFO) Sarah Sternberg, Donna Jawad, Cllr Diana Ruff and Cllr Mark Foster from North East Derbyshire District Council.

#### **01/03/23 To consider accepting apologies for absence:**

Apologies were received and accepted from Cllr Heather Liggett, Cllr Sue Smith and Cllr Charlotte Cupit.

#### **02/03/23 Declarations of Interest from members on any items to be discussed:**

Cllr B Barnes – Trustee Fidler and Laverack, volunteer for Stonebroom Community Volunteer Group, Stonebroom Food Pantry and the Holiday Activities and Food Group. Cllr D Williamson and Cllr J Epton – Trustees Fidler and Laverack.

#### **03/03/23 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:**

None.

#### **04/03/23 To determine if any item on the agenda should be taken with the public excluded:**

Agenda item 29.

#### **05/03/23 To consider for approval the minutes of the Parish Council Meeting held on Thursday 23rd February 2023:**

Cllr B Barnes proposed and Cllr D Williamson seconded that the minutes be approved.

#### **06/03/23 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):**

Cllr J Epton reported that he had been advised that a wreath had been removed from a grave in the Cemetery. The Clerk replied saying that Christmas wreaths had been removed prior to Mothering Sunday.

A resident spoke about the newly installed bench in Stonebroom, the Chair mentioned that this would be discussed later in the meeting.

A gentleman queried whether a response had been received from Derbyshire County Council regarding the surface of a footpath in Stonebroom. The Clerk informed him of the response that had been received.

A resident reported fly tipping on the playing field at Shirland.

#### **07/03/23 To consider information provided by North East Derbyshire District Council regarding the Stonebroom Governance Review:**

Staff and Officers from North East Derbyshire District Council provided information on the consultation process and answered questions from Councillors.

A lengthy discussion was held. Cllr A Brown proposed and Cllr D Williamson seconded that the Parish Council write to the Working Party formally requesting that they postpone making their draft recommendations until after the Parish Council meeting on the 15th June 2023. A vote was taken with nine Councillors for this action and one against.

**08/03/23 To consider for approval the adoption of the following: Financial Regulations, Standing Orders, Asset Register, Retention Policy, Risk Assessments, Grant Awarding Policy, Safeguarding Policy and Stonebroom Pavilion/Shirland Village Hall CCTV Policies:**

Cllr A Brown proposed, Cllr G Mather seconded and it was unanimously agreed that all policies with the exception of the Grant Awarding Policy be approved and adopted without amendment.

Cllr A Brown proposed, Cllr M Green seconded and it was unanimously agreed that the Grant Awarding Policy be amended with a £300 maximum grant being available and an additional condition be added to the policy requiring all groups to be constituted.

Cllr A Brown proposed and Cllr M Green seconded that the policy also be amended to allow applications from sub-groups. A vote was taken with seven Councillors for this action and three against.

**09/03/23 To consider the renewal of the subscription to the Derbyshire Association of Local Councils:**

Cllr D Williamson proposed, Cllr A Lomax seconded and it was unanimously agreed that the subscription be renewed.

**10/03/23 To consider the quotation received for summer hanging baskets:**

Cllr A Brown proposed and Cllr M Roe seconded that an order be placed for the baskets. A vote was taken with nine Councillors for this action and one against.

**11/03/23 To consider the purchase and installation of two additional War memorials in the Parish:**

A discussion was held, Cllr J Bacon proposed and Cllr M Roe seconded that Parishioners be asked for their views on this. A vote was taken with nine Councillors for this action and one against.

**12/03/23 To consider the period of Exclusive Rights for new plots in the Cemetery:**

Cllr D Williamson proposed and Cllr B Barnes seconded that the period of Exclusive Rights for plots in the existing Cemetery remains at fifty years. A vote was taken with eight Councillors for this action and two against.

**13/03/23 To consider the S106 monies currently available:**

The Clerk confirmed the monies available. Ideas for future projects are to be discussed at the next meeting.

**14/03/23 To consider the provision of grit bins in Mickley:**

Cllr B Barnes reported that he had been asked by a resident if additional grit bins could be provided in the village. Cllr A Brown proposed, Cllr M Green seconded and it was unanimously agreed that the Clerk meets with Cllr B Barnes and the resident to look at potential locations.

**15/03/23 To consider the complaint received regarding the new seat in Stonebroom:**

Councillors discussed the position of the seat and the reasons for it being installed in that position.

Cllr M Roe proposed, Cllr A Brown seconded and it was unanimously agreed that this would be reviewed at the next meeting once the costs of relocating and the position of any cables have been considered.

**16/03/23 To consider the condition of the bus shelter on the A61 at Mickley:**

Cllr B Barnes proposed, Cllr J Bacon seconded and it was unanimously agreed to follow Derbyshire County Council's recommendation to remove the shelter.

Standing Orders were suspended at 9.00pm to allow the meeting to continue.

**17/03/23 To consider the S137 grant application from Stonebroom Community Volunteer Group:**

Cllr D Williamson proposed and Cllr G Liggett seconded that a grant of £200 be awarded. This decision was unanimous with the exception of Cllr B Barnes who could not vote on this matter due to an interest declared at the beginning of the meeting.

**18/03/23 To consider the correspondence received from Shirland Country Club:**

Cllr A Brown proposed, Cllr M Green seconded and it was unanimously agreed that the Clerk requests a list of dates when work was carried out.

**19/03/23 To consider highway issues on Mickley Lane:**

Cllr M Green updated the meeting on recent correspondence with Derbyshire County Council regarding signage for the lane in the vicinity of the BMX track. The lighting and speed limits on the lane are currently under review. Cllr M Roe has requested lighting on the lane where children exit the BMX track.

**20/03/23 Report from County Councillor:**

No report.

**21/03/23 Reports from District Councillors:**

None.

**22/03/23 Reports from Councillors on outside bodies and community groups:**

Cllr B Barnes reported on the opening of the Food Pantry and congratulated the team who are working on the project.

Cllr J Bacon reported that she had recently attended a meeting of the Stonebroom Community Centre Committee. The next meeting is to be held in the 29<sup>th</sup> March 2023.

Cllr G Liggett and Cllr M Roe left the meeting at 9.15pm.

**23/03/23: Report from Chair:**

The Chair reported that she had attended a meeting of the Community of Shirland and Higham Group. Future events were discussed at the meeting.

Cllr A Brown mentioned that the Shirland Village Hall Management Committee have recently purchased additional chairs and a bouncy castle.

The Chair mentioned that she had attended the Stonebroom Governance Consultation meeting at Shirland Village Hall. Cllr Brown then spoke about the many things the Parish Council have achieved during the last four years.

Cllr Brown reported that she had received an enquiry from PCSO Nick Hall regarding the Shirland Community Speedwatch. Cllr Brown to send a reply informing him that it was disbanded due to the lack of Police support.

**24/03/23 Report from Clerk:**

The Clerk reported that the new play equipment has been installed at Stonebroom. The new equipment is due to be installed at Mickley week commencing 27<sup>th</sup> March 2023 subject to the weather conditions. Councillors agreed to the Clerk obtaining a price from North East Derbyshire District Council for monthly play area inspections at Mickley.

The new kitchen at Shirland Village Hall is to be installed in the next couple of weeks.

Councillors agreed to place an order with LA Landscaping Services for the rolling of the football pitch.

**25/03/23 Dalc Newsletter – March 2023:**

Previously circulated to Councillors.

**26/03/23 Correspondence (previously circulated to Councillors)**

- Stonebroom Community Volunteer Group – recent tree works.

**27/03/23 To consider the following planning applications:**

<b>Application Number:</b>	23/00157/FLH
<b>Proposal:</b>	Double storey rear extension including balcony
<b>Address:</b>	15 Birkinstyle Lane Shirland

The Parish Council are concerned that the balcony will cause an invasion of privacy for neighbouring properties.

<b>Application Number:</b>	22/00767/FLH – Notification of appeal
<b>Proposal:</b>	Retrospective planning application for a first floor extension
<b>Address:</b>	193 Birkinstyle Lane Stonebroom

No comments.

**28/03/23 To receive bank reconciliations, bank statements and bills for payment:**

The bank reconciliation had been circulated prior to the meeting. Cllr J Bacon proposed, Cllr D Williamson seconded and it was unanimously agreed that this be accepted.

The Clerk reported that it was necessary to transfer £60000 from the NS & I investment account to the Natwest account to cover the cost of the new play equipment and the kitchen refurbishment. Councillors agreed to this and Cllr B Barnes and Cllr D Williamson signed the withdrawal form.

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
British Gas	Stonebroom Pavilion: Electricity	76.20
British Telecom	Stonebroom Pavilion: Broadband Line rental	68.34 45.47
Waterplus	Stonebroom Pavilion: Water	11.15
O2	Council mobile	17.64
LA Landscaping Services	Ashes interment	119.00
Greg Long Tree Care	Tree work in Stonebroom Community Woodland	4200.00
Helen Metcalfe – Planning with People	Work on Neighbourhood Plan	4237.00
Sutcliffe Play	Supply of new play equipment for Stonebroom Sportsground	30079.80
Shelter Maintenance	Bus shelter cleaning – January and February 2023	106.92
	Removing graffiti from shelter - A61 Mickley	36.00
	Painting of shelter - High Street Stonebroom	540.00

	Repair to electric box cover - A61 Mickley	222.00
Helen Dowson Expenses	Home working allowance (January – March 2023)	78.00
	Ink	6.00
	Litter picking hoops	107.88
Wages and salaries including HMRC	3 employees	2683.23
North East Derbyshire District Council **	Emptying of dog/litter bins October – December 2022	1050.62
	Pumping station maintenance at Shirland Village Hall June 2022 – January 2023	614.05
Alfreton Bespoke Carpentry and joinery **	Fitting of kitchen at Shirland village Hall including flooring and tiling	7441.20
British Gas **	Stonebroom Pavilion – Gas	45.59
Viking **	100 second class stamps and lever arch files	91.47
Sutcliffe Play **	Provision and installation of new play equipment – Mickley	56273.24
	Installation of new play equipment - Stonebroom	19992.52

\*\*Invoice received after publication of the agenda.

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
North East Derbyshire District Council:	
Quality Parks and Play Areas Grant	44310.00
S106 monies	6994.24
Ashes interment	500.00
Memorial applications	169.00

The public left the meeting at 21.39pm.