

## **Shirland and Higham Parish Council**

### **Minutes of the Parish Council Meeting**

held at Stonebroom Pavilion, Monday 17<sup>th</sup> June 2019 at 7pm

Councillors Present: Cllr Anne Brown (Chair), Cllr Peter Allsop, Cllr Barry Barnes, Cllr John Epton, Cllr Michelle Green, Cllr Guy Liggett, Cllr Heather Liggett, Cllr Alistair Lomax, Cllr Geoff Mather, Cllr Sue Smith, Cllr David Williamson

In Attendance: Helen Dowson (Clerk & RFO), District Cllr C Cupit and four members of the public.

**1/06/19 To consider accepting apologies for absence:** Apologies received and accepted from Cllr M Roe and Cllr B Lewis.

**2/06/19 To Record Declarations of Interest:** Cllr A Brown, Cllr G Mather and Cllr M Green – agenda item 12/06/19. Cllr S Smith – agenda item 20/06/19 (Stonebroom Forest School).

**3/06/19 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:** None.

**04/06/19 To determine if any item on the agenda should be taken with the public excluded:** Item 24/06/19 staffing issues.

**05/06/19 To consider for approval the minutes of the Parish Council Meeting held on Monday 20 May 2019:** Cllr H Liggett approved, Cllr B Barnes seconded.

**06/06/19 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):**

A resident of School Close expressed his thanks for the new planter which has been provided by the Parish Council; Cllr S Smith commented that it was looking beautiful.

**Cllr G Mather joined the meeting.**

**07/06/19 To consider reviewing bank signatories:**

It was unanimously agreed that Cllr A Brown is added and two former Councillors removed.

**08/06/19 To consider for approval the adoption of the Code of Conduct:**

Cllr M Green proposed and Cllr B Barnes seconded that this document be approved and adopted.

**09/06/19 To consider for approval the adoption of the Dismissal, Disciplinary and Grievance procedures:**

Cllr D Williamson proposed and Cllr H Liggett seconded that the procedures be approved and adopted.

**10/06/19 To consider for approval the adoption of the following policies:**

**Press Policy** – Cllr G Mather proposed, Cllr M Green seconded.

**Health and Safety Policy** – Cllr B Barnes proposed, Cllr M Green seconded.

**Lone Working Policy** – Cllr H Liggett proposed, Cllr G Mather seconded.

**Privacy Policy** – Cllr D Williamson proposed, Cllr G Mather seconded.

**11/06/19 To consider Fidler and Laverack Rent Review:**

Moved to next meeting.

**Cllr A Brown, Cllr G Mather and Cllr M Green left the room.**

**12/06/19 To consider the information from the Solicitor regarding the village hall lease:**

A discussion was held regarding the drawing up of the new lease and it was unanimously agreed that the five-year lease would be with Security of Tenure within the 1954 Act. It was also unanimously agreed that an extension of the Section 25 Notice would be granted to the 30 September 2019.

**Cllr A Brown, Cllr G Mather and Cllr M Green re-joined the meeting.**

**13/06/19 To consider the requests received for the use of Stonebroom Pavilion:**

It was unanimously agreed that the Parish Council will allow the use of the facilities by Rykneld Homes and North East Derbyshire District Council in return for a donation.

**14/06/19 To consider options for the disposal of grass cuttings at Shirland play area:**

It was unanimously agreed that the Clerk speaks to the Groundsman regarding where the cuttings are left.

**15/06/19 To consider request for memorial bench in Cemetery:**

It was unanimously agreed that information and prices are obtained for different styles of seats; the Council will then agree a standard style of memorial bench for the Cemetery.

**16/06/19 To consider the provision of a seat at Shirland play area:**

It was unanimously agreed that a recycled plastic seat is purchased.

**17/06/19 Report from County Councillors:**

No report received.

**18/06/19 Report from District Councillors:**

Cllr Cupit spoke about a number of issues in the Parish; fly tipping at Stonebroom, flooding on Birkinstyle Lane and play area damage at Mickley.

Cllr Cupit mentioned that a Parking Review is being undertaken by the District Council.

Cllr H Liggett spoke about a complaint regarding the 'Amber Green' nameplate which has been erected at Toadhole Furnace, North East Derbyshire District Council are checking that the name is correct.

**19/06/19 Reports from Councillors on outside bodies:**

Cllr B Barnes reported that Stonebroom Youth Club is proving successful as is the children's football on Wednesday evenings in Stonebroom.

Cllr A Brown reported that the Scarecrow Festival was very successful despite the weather and good feedback was received from people that attended. Cllr Brown mentioned that some Parish Councillors were in attendance.

**20/06/19 Correspondence:**

District/Parish Liaison meetings – Cllr B Barnes and Cllr H Liggett agreed to attend.

Notice of the withdrawal of the Amber Valley Borough Local Plan – previously circulated to Councillors.

Request for positioning of Scope textile recycling bank in the Parish – it was agreed that there are no suitable sites within the parish.

DALC Call for Executive Members for the period 2019-2023 – previously circulated to Councillors.

E-mail received regarding Village Hall play area – all repairs carried out except one for which the part is on order. The frequency of the litter bin emptying has been increased to twice weekly and a resident has offered to carry out regular litter picks and will be supplied with a litter picker.

Derbyshire County Council Climate and Carbon Reduction Manifesto – previously circulated to Councillors.

Derbyshire Lamp Post Poppies Campaign 2019 – this will be discussed at a future meeting.

VE Day 75<sup>th</sup> Anniversary – this will be discussed at a future meeting.

Street naming and numbering notification – previously circulated to Councillors.

HS2 Phase 2b – Design Refinement Consultation – previously circulated to Councillors,  
Stonebroom Forest School – invitation to Councillors to meet with the Forest School team – Clerk to arrange a visit on a Wednesday afternoon.

**21/06/19 Dalc Circular 07/2019:**

Circular distributed electronically to Councillors.

**22/06/19 To consider the following planning applications:**

**Town and Country Planning Act 1990**

**Consultation of Parish Council**

<b>Application Number:</b>	19/00477/FLH
<b>Proposal:</b>	Retrospective application for a timber outbuilding (Affecting setting of a listed building/Conservation area)
<b>Address:</b>	29 Main Road Higham

No comments.

<b>Application Number:</b>	19/00056/OL
<b>Proposal:</b>	Outline application (all matters other than access reserved for further approval) for the erection of 24 dwellings, new access and provision of open space (Revised scheme of NED/17/01243/OL)(Major Development) (Departure from Development Plan) (Affecting the setting of a Listed Building/Conservation Area) (Amended Plan) (Amended title)
<b>Address:</b>	Land North of 92 Chesterfield Road Shirland

**It was unanimously agreed to send the same comments that were previously submitted:**

- The total area of proposed hardscaping needs querying.

- Although the number of properties has been reduced larger properties are proposed which are likely to be occupied by larger families with children. This will mean a larger impact on doctor's surgeries and schools. The local school is already virtually at capacity (NOR 191) and turning away applicants and Parishioners often face a long wait to see a doctor and this proposed development will only mean resources are stretched even further.
- The amount of privacy screening appears to be inadequate. No screening is proposed to the properties on Well Lane.
- The application states that all trees are to be retained however there are two mature trees at the proposed entrance to the site which are likely to require felling.
- A recent traffic census showed significant problems with vehicles exceeding the speed limit and the development is likely to cause queuing traffic at busy times. The vehicle movements to and from this proposed development would further contribute to an already choked A61. At peak times traffic movement along this road is a slow procession all the way to Chesterfield, and when the M1 is closed and traffic diverted, becomes a totally clogged main arterial route within the county's road network. This proposed development, when combined with traffic from the developments that are already underway at Wingerworth will generate flows of traffic that the A61 is not designed to accommodate.
- The western field of the site is currently sown to a cereal crop, and therefore will certainly act as a food source for farmland birds. Indeed, it is the only arable field in the area for some distance and would be a loss to wildlife including badgers and bats and we would request that thorough wildlife/breeding bird surveys be carried out. The bird survey that was carried out appears to have been for a very limited period and ideally should have been done for an entire breeding season.
- Drainage and the potential for flood both on and in the vicinity of the site is still a major concern and we as a Parish Council rely on the Local Planning Authority to obtain all information pertinent to the discharge in land not within the control of the applicant, which is fundamental to allow the drainage of the proposed development site and would request that the local authority satisfies itself of the good condition of the watercourses and infrastructure outside and downstream of the developable area prior to outline planning consideration. This should also include details of how the on-site surface water drainage systems will be maintained and whose responsibility, both practically and as regards the cost burden, that will be. There is nothing in the application regarding the maintenance of the holding capacity of the pond as it silts up over time, or the attenuation tanks and that is a prime consideration if they are to function at their proposed capacity and reduce flood risk for the lifetime of the development.
- This proposed development sits on land adjacent to Higham Conservation Area. The setting and views into and out of the area contribute to village character and appearance as described in NEDDC's own Character Statement publication of May 2000. Preservation of these aspects is a cornerstone of a Conservation Area.
- The proposed development would close the settlement gap between the villages and mean the loss of green fields.
- Common Lane which is the access point to the development is an unlit, rural road with no footways.

<b>Application Number:</b>	19/00484/FLH
<b>Proposal:</b>	Proposed single and two storey rear extension, single storey side extension and hip to gable loft conversion with new rear dormer window
<b>Address:</b>	121 Birkinstyle Lane Shirland

**No Comments.**

<b>Application Number:</b>	19/00515/FLH
<b>Proposal:</b>	Application for new garage/storage building
<b>Address:</b>	16 Town End Shirland

**No comments.**

<b>Application Number:</b>	19/00459/FLH
<b>Proposal:</b>	Proposed replacement of flat garage roof with new pitched roof
<b>Address:</b>	68 High Street Stonebroom

**No comments.**

<b>Application Number:</b>	19/00563/FLH
<b>Proposal:</b>	Single storey extension to rear of house
<b>Address:</b>	29A Strettea Lane Higham

**No comments.**

### **23/06/19 Finance**

The bank reconciliation had been circulated prior to the meeting and this along with the bank statements were presented for signature.

The following payments were authorised: -

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
Stonebroom PCC	Contribution for servicing of Church clock	174.00
Viking	Ink	47.98
BT	Stonebroom Pavilion: Broadband Telephone line	52.08 45.47

British Gas	Stonebroom Pavilion: Electricity	172.72
O2	Council Mobile	27.06
Helen Dowson	Microsoft Subscription	59.99
	Envelopes	2.00
	Postage	4.33
	Home office expenses	54.00
Wages and Salaries including HMRC	3 employees	2124.67
Tom Tait	Reimbursement of money debited from bank account for 2 years domain name hosting July 2019 - July 2021	53.00
Brian Stone **	Petrol	13.17

\*\* Recorded on late payment schedule, invoice received after publication of the agenda.

**Receipts since last meeting:-**

<b>Received from:</b>	<b>Amount £</b>
Table Tennis	75.00
Football	86.00

**The public left the meeting at 8.25pm**