

## **Shirland and Higham Parish Council**

### **Minutes of the Parish Council Meeting**

held at Stonebroom Pavilion, Monday 20<sup>th</sup> January 2020 at 7pm

Councillors Present: Cllr Anne Brown (Chair), Cllr Peter Allsop, Cllr Barry Barnes, Cllr John Epton, Cllr Michelle Green, Cllr Alistair Lomax, Cllr Geoff Mather, Cllr David Williamson.

In Attendance: Helen Dowson (Clerk & RFO), Cllr C Cupit and seven members of the public.

**01/01/20 To consider accepting apologies for absence:** Apologies received and accepted from Cllr Guy Liggett, Cllr Heather Liggett, Cllr Mike Roe and Cllr Sue Smith.

**02/01/20 To Record Declarations of Interest:** Cllr A Brown, Cllr M Green and Cllr G Mather – Trustees, Shirland Village Hall, Cllr J Epton – Priest, Church of England and Cllr D Williamson – Governor, Shirland School.

**03/01/20 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:** None.

**04/01/20 To determine if any item on the agenda should be taken with the public excluded:** None.

**05/01/20 To consider for approval the minutes of the Parish Council Meeting held on Monday 18<sup>th</sup> November 2019:**

Cllr A Brown approved and Cllr P Allsop seconded.

**06/01/20 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):**

A member of the public read out a statement on behalf of the Chair of Shirland Village Hall Management Committee. The statement contained information regarding how well the hall is used and the Management Committee's wish to move forward with a new lease which means they can apply for funding and work in co-operation with the Parish Council.

A parishioner and trustee of Shirland Village Hall spoke about the table tennis club moving from the pavilion due to the increase in members and the need for larger facilities. She also commented that the sooner the Village Hall lease is sorted the better.

A resident asked about the possibility of trees being planted in the parish and it was agreed to include this on the agenda for the meeting in February 2020.

Councillors commented on the possibility of wildflower verges within the parish.

Cllr A Brown announced that week commencing 20<sup>th</sup> January was National Village Hall week and read out a statement from Lord Gardener.

Cllr A Lomax mentioned the build-up of twigs and moss on the tennis court, the Clerk reported that the Caretaker is to give the area a good sweep.

Cllr A Brown mentioned anti-social behaviour which had taken place at Stonebroom in late December. The tennis net had been dragged onto the car park and bins were emptied out. The Clerk mentioned that the Police are viewing the CCTV footage on Friday 24<sup>th</sup> January 2020.

**07/01/20 To consider fees and charges for the 2020/21 financial year:**

Cemetery charges – Cllr D Williamson proposed and Cllr A Brown seconded that the charges remain the same and this was unanimously agreed.

Allotment charges - Cllr D Williamson proposed and Cllr P Allsop seconded that the charges remain the same and this was unanimously agreed.

Adult football - Cllr A Brown proposed and Cllr P Allsop seconded that the charge is increased to £35 per match and this was unanimously agreed.

Children's football - Cllr A Brown proposed and Cllr P Allsop seconded that the charge is increased to £10 per session and this was unanimously agreed.

Suggested donation for use of the building - Cllr M Green proposed and Cllr P Allsop seconded that the suggested donation is increased to £10 per hour and this was unanimously agreed.

**08/01/20 To consider the appointment of the Internal Auditor for the 2019/20 financial year:**

Cllr D Williamson proposed and Cllr P Allsop seconded that Joanne Taylor is appointed and this was unanimously agreed.

**09/01/20 To consider the confirmation of the Caretaker's employment following the end of the probationary period:**

Cllr B Barnes proposed and Cllr D Williamson seconded that the Caretaker's employment is confirmed and this was unanimously agreed.

**10/01/20 To consider the quotations received for the provision of outdoor fitness equipment at Stonebroom Sportsground:**

The quotes received were considered and Cllr D Williamson proposed and Cllr A Lomax seconded that an order is placed with Proludic. This was unanimously agreed.

**11/01/20 To consider the quotations received for LED Lighting in the main room at Stonebroom Pavilion:**

The quotes received were considered and Cllr B Barnes proposed and Cllr D Williamson seconded that an order is placed with Reid's. This was unanimously agreed.

**12/01/20 To consider the quotations received for work to the MUGA fencing at Stonebroom Sportsground:**

The quotes received were considered and Cllr A Brown proposed and Cllr D Williamson seconded that an order is placed with Pugh Lewis. This was unanimously agreed.

**13/01/20 To consider the quotations received for the provision of new gates at Stonebroom Sportsground:**

The quotes were considered and Cllr G Mather proposed and Cllr P Allsop seconded that an order is placed with Ilkeston Fencing. This was unanimously agreed.

**14/01/20 To consider the request from St Peter's Church Stonebroom PCC for a contribution to work to bell tower:**

Cllr A Brown proposed and Cllr A Lomax seconded that a donation of £100 is made from the Fidler and Lavarack Bell Acre charity account. This was unanimously agreed with the exception of Cllr P Allsop and Cllr D Williamson who both abstained from voting and Cllr J Epton who could not vote on this item due to the interest which he declared at the start of the meeting.

**15/01/20 To consider the tendering process for works to the cemetery extension:**

Two quotations have been received but due to the value of the work it is necessary to go through the tendering process. Cllr A Brown proposed and Cllr J Epton seconded that North

East Derbyshire District Council are requested to carry out this process on behalf of the Parish Council.

**16/01/20 To consider the establishment of wildflower verges:**

The Clerk to contact North East Derbyshire District Council to see if they require suggested locations.

**Cllr A Brown, Cllr M Green and Cllr G Mather left the room.**

**17/01/20 To consider the quotations received for a CCTV system at Shirland Village Hall:**

The quotes received were considered and Cllr B Barnes proposed and Cllr A Lomax seconded that an order is placed with Zycomm. This was unanimously agreed.

**18/01/20 To consider the information received from the Solicitor regarding the Village Hall lease:**

A discussion was held and Cllr P Allsop proposed and Cllr A Lomax seconded that the Solicitor is asked to proceed with finalising the lease and the Section 25 notice be extended if necessary to the 31<sup>st</sup> March 2020. This was unanimously agreed.

**Cllr A Brown, Cllr M Green and Cllr G Mather came back in the room.**

**19/01/20 Ongoing item – 75<sup>th</sup> Anniversary of VE Day – ideas to celebrate and commemorate**

Cllr A Brown spoke about events planned at Shirland Village Hall for all residents of the Parish. Cllr J Epton agreed to find out whether the Churches will be ringing the bells and lighting the beacons.

**20/01/20 Report From County Councillor:**

No report received.

**21/01/20 Report from District Councillors:**

Cllr C Cupit reported that North East Derbyshire District Council are currently liaising with Derbyshire County Council regarding wildflower verges and a Climate Change information pack including details on this will be sent to Parish Councils in February 2020.

Cllr C Cupit mentioned that Community Action Grants of up to £500 are currently available and the relevant information can be found on the North East Derbyshire District Council website. Cllr C Cupit also mentioned that a Town Centre survey is available on the website and all contributions to this are appreciated.

Cllr C Cupit stated that the Hallfield Gate planning application is still pending.

**22/01/20 Report from Councillors on Outside Bodies;**

Cllr B Barnes reported that the number of young people attending the Youth Club at Stonebroom is increasing.

Cllr J Epton reported a vehicle that appears to be abandoned; the Clerk to report to North East Derbyshire District Council.

Cllr A Brown reported that Shirland Community Café and the weekly coffee mornings are both proving very successful.

### **23/01/20 Correspondence**

DALC – Armed Forces Covenant – this is to be included on the agenda for the February 2020 meeting.

Derbyshire County Council – Community Payback teams – Councillors to suggest any areas that could be considered.

Enquiry regarding Christmas lights – the Clerk has replied to the enquirer.

Complaint about disabled access to Mickley BMX track – Cllr B Barnes confirmed that the gates are the responsibility of North East Derbyshire District Council. The Clerk to contact the complainant.

Request for a seat in the lay-by on Belper Road – Cllr B Barnes confirmed that as the lay by forms part of the highway any seat would be provided by Derbyshire County Council. The Clerk to contact the person that sent the request.

North East Derbyshire District Council – Council Tax Support Scheme 2020/21 – the Clerk informed the meeting about the final payment of the Council Tax Support Grant that will be received this year.

Allotment Holder – boundary fence Stonebroom – the Clerk to obtain quotes for fencing and/or hedging.

**Standing Orders were suspended to allow the meeting to continue beyond 9pm.**

### **24/01/20 Dalc Circulars 12/2019, 13/2019 and 14/2019:**

Circulars distributed electronically to Councillors.

### **25/01/20 To consider the following planning applications:**

No applications received.

### **26/01/20 Finance**

The Bank Reconciliations and 3<sup>rd</sup> Quarter Budget Monitoring Report had been circulated prior to the meeting and these along with the bank statements were presented for signature.

The following payments were authorised: -

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
The Royal British Legion Riders Branch	Donation for work carried out putting up and taking down poppies	150.00
British Gas	Stonebroom Pavilion – Electricity	172.44
	Gas	168.38
British Telecom	Stonebroom Pavilion:- Telephone line	45.47
	Broadband – December and January	117.12
O2	Council mobile – December and January	56.04
Campaign to Protect Rural England	Membership Renewal	36.00
Bidwell Builders	Stonebroom Pavilion: Works to guttering, downpipes, door frame, door and painting	250.00

	framework to bench and re-siting. Concrete base and installing seat Shirland Play Area	335.00
	Concrete base and installing seat in Cemetery	335.00
ASI Security Systems	Installation of intruder alarm Shirland Village Hall	1919.52
	Maintenance and monitoring of intruder alarm Stonebroom Pavilion	537.60
Helen Dowson	Mop heads	3.00
	Home office expenses	54.00
	October – December 2019	
	Mileage	12.60
Shelter Maintenance	Bus shelter cleaning	52.08
Dalc	Councillor guides	66.50
	Chair skills training course	50.00
North East Derbyshire District Council	Emptying of dog bins	1002.46
Lightwood Sports Groundcare Ltd	Work to Stonebroom goalmouths	1305.00
Wages and salaries including HMRC	3 employees	1719.10
Viking	Shredder, postage stamps and ink	192.68
M Roworth	Filling of grit bins	420.00
Waterplus	Water supply Stonebroom Pavilion	45.04
Amberol	Memorial seat	456.00

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Donations for use of pavilion	75.00
Children's Football	7.00
Adult Football	60.00
Payment for base and installation of memorial seat x 2	770.00
Payment for provision of one memorial seat	380.00
Table tennis	60.00
Ashes interments and burial	1200.00
Memorial applications	268.00

**The meeting finished at 9.07pm.**