

## **Shirland and Higham Parish Council**

### Minutes of the Parish Council Meeting

held at Shirland Village Hall on Thursday 17<sup>th</sup> August 2023 at 7.00pm

Councillors Present: Cllr Mike Roe (Chair), Cllr Barry Barnes, Cllr Anne Brown, Cllr Janice Bush, Cllr Janice Cann, Cllr Michelle Green, Cllr Margaret Kimber, Cllr Ritchie Knowles, Cllr Guy Liggett, Cllr Geoff Mather and Cllr James Newton.

In Attendance: Helen Dowson (Clerk & RFO) and two members of the public.

#### **01/08/23 To consider accepting apologies for absence:**

Apologies were received and accepted from Cllr David Williamson, Cllr Charlotte Cupit and Cllr Barry Lewis.

#### **02/08/23 Declarations of Interest from members on any items to be discussed:**

Cllr B Barnes – Trustee Fidler and Laverack, Stonebroom Community Volunteer Group, Stonebroom HAF and Stonebroom Food Pantry. Cllr J Cann and Cllr J Newton – Stonebroom Food Pantry. Cllr M Kimber – Stonebroom HAF. Cllr J Bush and Cllr R Knowles – Community of Shirland and Higham group.

#### **03/08/23 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:**

None.

#### **04/08/23 To determine if any item on the agenda should be with the public excluded:**

None.

#### **05/08/23 To consider for approval the minutes of the Parish Council Meeting held on Thursday 20<sup>th</sup> July 2023:**

Cllr B Barnes proposed, Cllr J Newton seconded and it was unanimously agreed that the minutes be approved.

#### **06/08/23 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):**

A resident requested the installation of a seat by the brook at Stonebroom. The gentleman agreed to send the Clerk a photograph of the proposed site.

Cllr B Barnes requested to meet the Clerk to look at locations for additional grit bins in Mickley, Cllr M Green to also attend the site visit.

Cllr R Knowles reported on the progress of a number of highway issues. The coal tub and the planter on The Triangle at Shirland have both been cleared ready for planting.

#### **07/08/23 Notice of conclusion of audit:**

The audit for the year ended 31st March 2023 is now complete and the statutory 'Notice of Conclusion' displayed.

Cllr J Bush and Cllr R Knowles left the room.

#### **08/08/23 To consider the S137 grant application from The Community of Shirland and Higham group:**

Cllr M Roe proposed, Cllr B Barnes seconded and it was unanimously agreed to award a grant of £300.

Cllr J Bush and Cllr R Knowles returned to the meeting table.

#### **09/08/23 To consider adopting the General Power of Competence:**

Cllr A Brown proposed, Cllr J Newton seconded and it was unanimously agreed to adopt the General Power of Competence.

**10/08/23 To consider the approval and adoption of the Code of Conduct:**

Cllr J Newton proposed, Cllr A Brown seconded and it was unanimously agreed that the Code of Conduct is approved and adopted.

**11/08/23 To consider the approval and adoption of the Legionella policy:**

Cllr A Brown proposed, Cllr R Knowles seconded and it was unanimously agreed to approve and adopt the policy.

**12/08/23 To consider the quotations received for the supply and installation of a teen shelter on the playing fields at Shirland:**

Cllr B Barnes proposed, Cllr A Brown seconded and it was unanimously agreed to place an order with Proludic.

**13/08/23 To consider the quotations received for the installation of paths on the playing fields at Shirland:**

Cllr J Newton proposed, Cllr A Brown seconded and it was unanimously agreed to place an order with Shaun Brown Paving.

**14/08/23 To consider the quotation received for the supply and installation of a Christmas tree and lighting at Toadhole Furnace:**

Cllr A Brown proposed, Cllr M Green seconded and it was unanimously agreed to apply to Derbyshire County Council for permission to position the tree on the highway verge outside the former Amber Hotel.

**15/08/23 To consider the quotation received for the re-lining of the tennis court at Stonebroom:**

Cllr J Newton proposed, Cllr A Brown seconded and it was unanimously agreed to place an order with Gilvar Lining.

**16/08/23 To consider an update on the Neighbourhood Plan and the costs involved:**

The Clerk reported that following the recent consultation minor amendments will be made to the draft document and it will then be presented to the Parish Council for approval. Cllr A Brown proposed and Cllr J Newton seconded that in addition to the grant applied for the Clerk is authorised to allow expenditure up to the value of £5500 to complete the process. A vote was taken with ten Councillors for this action and one against.

**17/08/23 To consider the list of dates and locations for future for future meetings:**

Cllr J Newton proposed, Cllr M Green seconded and it was unanimously agreed to hold the meetings as per the list. The dates and locations will be published on the website and in the noticeboards.

**18/08/23 Report from County Councillor:**

No report.

**19/08/23 Reports from District Councillors:**

No reports.

**20/08/23 Reports from Councillors on outside bodies and community groups:**

Cllr J Newton reported that the Food Pantry has received a visit from Rural Action Derbyshire which went really well and the group received positive feedback.

Cllr M Kimber reported that the Holiday Activities and Food Programme was proving very successful in Stonebroom and Mickley. The events have been attended by over two hundred and fifty families.

Cllr R Knowles reported that an event organised by the Community of Shirland and Higham group is to be held at the Red Lion Public House in Shirland on the 9<sup>th</sup> September 2023.

Cllr A Brown reported that a fun dog show is to be held at Shirland Village Hall on the 17<sup>th</sup> September 2023.

**21/08/23 Report from Chair:**

Cllr M Roe reported that he has fitted the sign and the plaque at Stonebroom Woodland.

An order has been placed to remove a leaning tree at Stonebroom Sportsground and quotes are being obtained for the hedge cutting at that location.

Cllr M Roe mentioned that he had been asked when the Shirland Village Hall Management Committee meetings are held. Cllr A Brown said she would publicise the dates, Cllr G Liggett will attend on behalf of the Parish Council.

**22/08/23 Report from Clerk:**

The Clerk reported that the third set of padlocks have gone missing from the new allotment site in Mickley.

North East Derbyshire District Council are arranging for the trees in Shirland Churchyard to be inspected.

**23/08/23 Dalc Newsletter – August 2023:**

Previously circulated to Councillors.

**24/08/23 Correspondence (previously circulated to Councillors)**

Bolsover District Council - Cresswell Growth Plan

**25/08/23 To consider and Planning Applications received for comment after the publication of the agenda:**

None.

**26/08/23 To receive the bank reconciliation, bank statements and bills for payment:**

The bank reconciliation had been circulated prior to the meeting. Cllr M Green proposed, Cllr B Barnes seconded and it was unanimously agreed that it be accepted.

Cllr B Barnes proposed, Cllr A Brown seconded and it was unanimously agreed that the following payments are made:

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
British Gas	Stonebroom Pavilion: Electricity	53.78
	Gas	18.49
O2	Council mobile	38.00
Waterplus	Stonebroom Pavilion-water	14.13
British Telecom	Stonebroom Pavilion- broadband	78.19
UK Safety Management	Stonebroom Pavilion- Servicing fire extinguishers and new fire blanket	118.80
	Fire alarm service	192.00
	Emergency lights service	192.00
LA Landscaping Services	Rolling football pitch at Stonebroom and repairing goal mouths	1200.00
Helen Dowson expenses	Weebly (website provider)	14.28
	Ink	22.49
	Pic Rights-website picture	207.00

	Vacuum cleaner 2 no. padlocks	145.95 74.65
PFK Littlejohn	External audit	1008.00
Woolley Moor Nurseries	Hanging baskets	7050.00
Information Commissioner	Data protection fee	40.00
Derbyshire Association of Local Councils	Councillor Essentials training	50.00
Wages and salaries including HMRC	3 employees	2375.01
Shelter Maintenance	Shelter cleaning July 2023	56.14
Walls Skip Hire	Cemetery skip	190.00
Christina Newton	DBS check	18.00
North East Derbyshire District Council	Pumping station maintenance at Shirland Village Hall March – July 2023	300.45
Waterplus**	Stonebroom Pavilion-water	17.69
Civic Pride**	Lamppost testing	36.00
LA Landscapes**	2 no. ashes interments Grass cutting	238.00 1920.00
Brian Stone**	Paint and petrol	21.77

\*\* Late payment, invoice received after publication of the agenda.

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Ashes interment	250.00
Memorial application	99.00

The meeting closed at 8.25pm.