

## **Shirland and Higham Parish Council**

### **Minutes of the Parish Council Meeting**

held at Shirland Village Hall on Thursday 20<sup>th</sup> April 2023 at 7.14pm

Councillors Present: Cllr Anne Brown (Chair), Cllr Julie Bacon, Cllr Barry Barnes, Cllr John Epton, Cllr Michelle Green, Cllr Guy Liggett, Cllr H Liggett, Cllr Alistair Lomax and Cllr Geoff Mather.

In Attendance: Helen Dowson (Clerk & RFO) and six members of the public.

#### **01/04/23 To consider accepting apologies for absence:**

Apologies were received and accepted from Cllr Mike Roe, Cllr Sue Smith, Cllr David Williamson, Cllr Charlotte Cupit and Cllr Barry Lewis.

#### **02/04/23 Declarations of Interest from members on any items to be discussed:**

Cllr B Barnes – Trustee Fidler and Laverack and volunteer for the Holiday Activities and Food Group.  
Cllr J Epton – Trustee Fidler and Laverack. Cllr A Brown – member of Shirland Village Hall Management Committee and the Community of Shirland and Higham group. Cllrs J Bacon, M Green and G Mather - members of Shirland Village Hall Management Committee

#### **03/04/23 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest:**

None.

#### **04/04/23 To determine if any item on the agenda should be taken with the public excluded:**

Agenda items 32 and 33.

#### **05/04/23 To consider for approval the minutes of the Parish Council Meeting held on Thursday 16<sup>th</sup> March 2023:**

Cllr B Barnes proposed and Cllr A Brown seconded that the minutes be approved.

#### **06/04/23 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):**

A member of the public attended the meeting to clarify his right of access over Shirland Playing Fields, Councillors confirmed that he had the right of access as and when required.

A gentleman spoke about the condition of the highways on the Fox Hollies development, Cllr Liggett to contact Derbyshire County Council.

Cllr J Bacon on behalf of Shirland Village Management Committee thanked the Parish Council for the new kitchen and the works to the floor.

#### **07/04/23 To consider feedback from the recent internal check of financial records:**

Cllr M Green reported that the accounts were internally checked on the 14th April 2023 and were found to be true and correct.

#### **08/04/23 To consider the internal audit report:**

This had been circulated to all Councillors prior to the meeting. Cllr B Barnes proposed, Cllr J Bacon seconded and it was unanimously agreed that the report be accepted.

#### **09/04/23 To consider and approve the Annual Governance Statement 2022/23:**

The Clerk read the statement to Councillors. Cllr A Brown proposed, Cllr B Barnes seconded and it was unanimously agreed that the statement be approved. The Chair and the Clerk signed the statement.

#### **10/04/23 To consider and approve the Accounting Statement 2022/23:**

Cllr J Bacon proposed, Cllr B Barnes seconded and it was unanimously agreed that the statement be approved. The Chair and the Clerk signed the statement.

**11/04/23 To consider the renewal of the subscription to the Institute of Cemetery and Crematorium Management:**

Cllr A Brown proposed, Cllr B Barnes seconded and it was unanimously agreed to renew the subscription.

**12/04/23 To consider ideas for the S106 monies:**

Cllr J Bacon suggested that a path leading to the playing field at Shirland would be really useful to allow access for people with pushchairs and wheelchairs. The Clerk to check if the S106 money can be used for this purpose. Cllr A Brown suggested additional play equipment and maybe a teen shelter for Stonebroom. Cllr A Lomax suggested that the Council looks into the possibility of installing matting under the new zipline at Stonebroom.

**13/04/23 To consider the draft cemetery regulations:**

Cllr J Bacon proposed, Cllr J Epton seconded and it was unanimously agreed that the regulations are approved and adopted.

**14/04/23 To consider the complaint received regarding the new seat in Stonebroom:**

The costs of installing the seat and the position of services were discussed. Cllr B Barnes proposed, Cllr A Brown seconded and it was unanimously agreed that the seat remains in place.

**15/04/23 To consider the quotations from Bike Track for refurbishment works and the maintenance package for Mickley BMX track:**

Cllr A Brown proposed, Cllr J Bacon seconded and it was unanimously agreed to place an order for the refurbishment works and the maintenance package.

**16/04/23 To consider the request from St Leonards Church for a grant from the Fidler and Laverack Bell Acre fund for the servicing of the clock and the bells:**

Cllr H Liggett proposed that a grant of £200 be given, Cllr J Bacon seconded this and it was unanimously agreed with the exception of Cllrs Barnes and Epton who could not vote due to interests declared at the beginning of the meeting.

Cllr A Brown left the room.

**17/04/23 To consider the S137 grant request from the Community of Shirland and Higham Group:**

The request was from Shirland Village Hall Management Committee and could not be discussed as the Council would not be quorate if the members of that committee had left the room. To be considered at the next meeting.

Cllr A Brown returned to the room.

**18/04/23 To consider the provision and installation of new benches at Stonebroom Sportsground:**

Following requests from residents Cllr A Brown proposed, Cllr H Liggett seconded and it was unanimously agreed to provide new benches near the new play equipment.

**19/04/23 To consider the report received from H M Chambers and Partners regarding the roof at Shirland Village Hall:**

Cllr B Barnes proposed, Cllr A Lomax seconded and it was unanimously agreed to arrange for the wall straps to be fitted.

**20/04/23 To consider the printing and the postage costs for the Neighbourhood Plan Regulation 14 consultation:**

Cllr A Brown proposed and Cllr J Epton seconded to accept the printing and postage costs. A vote was taken with eight Councillors for this action and one against.

**21/04/23 To consider the request from Eastwood Albion FC for the use of the Sportsground and Pavilion for a charity football match:**

Cllr J Bacon proposed, Cllr H Liggett seconded and it was unanimously agreed to allow the use of the facilities free of charge.

**22/04/23 To consider the quotations received for works to the acoustic tiles at Shirland Village Hall:**

Quotation not yet received.

**23/04/23 Report from County Councillor:**

No report.

**24/04/23 Reports from District Councillors:**

Cllr H Liggett reported that the Enforcement Team at North East Derbyshire District Council are still working on the Old Church Hall in Shirland, the former Crown Public House at Higham and a site at Park Lane Shirland.

Cllr H Liggett mentioned that hopefully the speed indicator devices will be installed soon.

**25/04/23 Reports from Councillors on outside bodies and community groups:**

Cllr B Barnes reported that the Easter events at Stonebroom Woodland were very successful and thanked the volunteers.

Cllr Barnes reported on the success of the Food Pantry.

Cllr J Bacon mentioned that she had attended a meeting of the Stonebroom Community Centre and would be attending the next meeting on the 26<sup>th</sup> April 2023.

**26/04/23: Report from Chair:**

The Chair reported that she had attended a meeting of the Community of Shirland and Higham Group. The group are busy arranging an event in June which will include the annual Scarecrow Festival and fundraising for a children's cancer charity.

Cllr A Brown had also attended a meeting of Shirland Village Hall Management Committee. The committee are arranging a celebration event for the Kings Coronation. The Monday coffee mornings and the baby and toddler groups are proving popular. The monthly table top sales and the Over 50's Community Cafes continue to be very well attended.

The Chair thanked all Councillors and the Clerk for their contribution and work over the last four years. Cllr Brown said that it had been a privilege to Chair the Council.

**27/04/23 Report from Clerk:**

The Clerk reported that the new play equipment has been installed at Stonebroom. The new equipment has been installed at Mickley; work is still to take place to reinstate the grass.

The Clerk reported that Shirland Country Club had agreed not to charge the Parish Council for grass cutting works carried out in 2022.

**28/04/23 Dalc Newsletter – April 2023:**

Previously circulated to Councillors.

**29/04/23 Correspondence (previously circulated to Councillors)**

- North East Derbyshire District Council – Statement of Community Involvement Consultation
- Derbyshire County Council - Public Footpath No. 25 (part) Diversion Order
- Derbyshire County Council – Town End Shirland

**30/04/23 To consider the following planning applications:**

<b>Application Number:</b>	23/00234/AFULD
<b>Proposal:</b>	Prior approval application for new agricultural shed for storage of animal feed
<b>Address:</b>	Mickley Farm Mickley Lane Stretton

No comments

<b>Application Number:</b>	23/00069/FL
<b>Proposal:</b>	Proposed new double garage and boundary treatments to existing dwelling (Revised drawing)
<b>Address:</b>	2 Strettea Lane Higham

The Parish Council are concerned about the potential theft of public land.

<b>Application Number:</b>	23/00288/FLH
<b>Proposal:</b>	Single storey side extension
<b>Address:</b>	Park Lane Farm Park Lane Shirland

No comments

<b>Application Number:</b>	23/00302/FLH
<b>Proposal:</b>	Single storey rear extension
<b>Address:</b>	Swiss Farm 31 Main Road Shirland

No comments

<b>Application Number:</b>	23/00305/RM
<b>Proposal:</b>	S73 application to vary condition 2 (approved plans) of planning permission 21/01240/FL and discharge of conditions 3 (Materials), 4 (Boundary treatment), 6 (Biodiversity) and 7 (Drainage)
<b>Address:</b>	Upper Croft Barn Chesterfield Road Shirland

No comments

**31/04/23 To receive bank reconciliation, final budget monitoring report 2022/23, bank balances, bank statements and bills for payment:**

The bank reconciliation and the budget monitoring report had been circulated prior to the meeting. Cllr M Green proposed, Cllr A Brown seconded and it was unanimously agreed that these be accepted.

The bank balances as at 31.03.2023 were as follows:

Natwest Current Account - £500

Natwest Reserve Account - £91359.54

NS & I Investment Account - £151689.80

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
British Gas	Stonebroom Pavilion: Electricity	68.93

British Telecom	Stonebroom Pavilion: Broadband	68.34
O2	Council mobile	16.68
LA Landscaping Services	Burial/ashes interment	569.00
Shelter Maintenance	Removal and disposal of bus shelter A61 at Mickley	900.00
Paul Shardlow	Filling of grit bins	360.00
Helen Dowson Expenses	Stonebroom Pavilion: Cleaning materials Black sacks  Postage Burial Register Grit bin Weebly (website provider) Ink	20.99 17.98  7.75 224.40 163.13 15.41 26.49
Wages and salaries including HMRC	4 employees	3054.38
Stonebroom Community Volunteer Group	S137 grant	200.00
Derbyshire Association of Local Councils	Annual subscription	930.25
Alfreton Bespoke Carpentry and Joinery	New extractor fan in kitchen at Shirland Village Hall	1014.00
Noticeboards Online	50% deposit for new noticeboard	956.40
Markovitz	Rock salt	102.00
North East Derbyshire District Council	Stonebroom Pavilion: Gully cleanse Trade waste  Emptying of wheelistat bins (Oct 2022-March 2023) Emptying of dog/litter bins (Jan-March 2023)	53.75 165.62  1039.50 1188.86
HM Chambers and Partners	Roof inspection at Shirland Village Hall	342.00
Institute of Cemetery and Crematorium Management	Yearly membership	95.00
Joanne Taylor	Internal audit	200.00
Groundwork UK	Underspend repayment for Neighbourhood Plan grant	1140.00
Helen Dowson Expenses **	DBS check for Caretaker	30.00
Brian Stone **	Petrol	14.82
British Gas **	Stonebroom Pavilion – gas	55.03

\*\*Invoice received after publication of the agenda.

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Burial/Ashes interments	1488.00
Memorial applications	
Prepurchase of burial/ashes plots	268.00
Football	1150.00
Allotment fees	60.00
	625.00

The public left the meeting at 8.58pm.