

# SHIRLAND AND HIGHAM PARISH COUNCIL

11 Broughton Close, Riddings, Derbyshire, DE55 4DQ

**Parish Clerk & Responsible Financial Officer:** Helen Dowson

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10 September 2019

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held at 7pm at **STONEBROOM PAVILION** on Monday 16 September 2019.

*H Dowson*

Helen Dowson  
Clerk to the Council

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## Agenda

1. To consider accepting apologies for absence.
2. To record declarations of interest from members on any items to be discussed – Councillors are asked to sign the Declaration of Interests form available at the meeting (if appropriate).
3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine if any item on the agenda should be taken with the public excluded.
5. To consider for approval the minutes of the Parish Council Meeting held on Monday 19 August 2019.
6. Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
7. Notice of Conclusion of Audit.
8. To consider the development of a Neighbourhood Plan.
9. To consider feedback from the recent cemetery site meeting.
10. To confirm the appointment of the new Caretaker.
11. To consider the ordering of lamp post poppies.
12. To consider an update on the Village Hall lease.
13. To consider the quotations received for water hygiene services at Stonebroom Pavilion and Shirland Village Hall.
14. To consider the quotation received for replacing roof tiles and carrying out works to downpipes and guttering at Shirland Village Hall.
15. To consider the quotation received for fixed electrical testing at Shirland Village Hall.
16. To consider the report on the intruder alarm at Shirland Village Hall.
17. To consider the 2019/20 Snow Warden Scheme.
18. Report from County Councillor.
19. Report from District Councillors.

20. Reports from Councillors on outside bodies.

21. Dalc Circular 10 – previously circulated.

22. Correspondence:

- Derbyshire Police regarding Police Community Support Officers – previously circulated.
- North East Derbyshire District Council review of polling districts and polling stations – previously circulated.
- Derbyshire County Council questionnaire regarding Town and Parish Council Liaison Forums – previously circulated.
- North East Derbyshire District Council regarding maintenance in St Leonards (Closed) Churchyard – previously circulated.
- Derbyshire Police regarding speeding within the Parish – previously circulated.
- Cllr Cupit regarding enquiry from local residents about the possibility of hanging baskets and more flowers being provided in the Parish next year.
- Head of Stonebroom School regarding parking.
- Police and Crime Commissioner 2019/20 Listening To You Survey – previously circulated.
- Derbyshire County Council Live Life Better survey – previously circulated.

23. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	19/00774/FL
<b>Proposal:</b>	Change of use from dwelling to stroke specialist care centre and supported living (Conservation Area/Affecting setting of a listed building)
<b>Address:</b>	Hallfield Hall Hallfield Gate Lne Shirland

<b>Application Number:</b>	19/00648/FL724/CUPDMB
<b>Proposal:</b>	Proposed pair pf semi-detached dwellings (Conservation Area/Affecting the setting of a Listed Building/Amended Plans)
<b>Address:</b>	Crown Inn Main Road Shirland

**The comments have already been submitted for this application due to the deadline for comments.**

<b>Application Number:</b>	19/000856/FLH
<b>Proposal:</b>	Proposed single storey and first floor extensions to rear of existing dwelling
<b>Address:</b>	197 Birkinstyle Lane Stonebroom

**Any applications received for comment after the publication of the Agenda.**

24. To receive Bank Reconciliation, Bank Statements and bills for payment

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
Helen Dowson	Home office expenses (July – September 2019)	54.00
	DBS check – Caretaker	37.00
	'No Dogs' signs	12.08
British Telecom	Stonebroom Pavilion:- Line Rental	45.47
	Broadband	57.31
North East Derbyshire District Council	Donation to Chair's Charitable Appeal	200.00
	Rent for play area land Mickley	1.00
O2	Council Mobile	30.05
Wages and Salaries including HMRC	2 employees	1768.90
British Gas	Stonebroom Pavilion:- Gas	77.04
	Electricity	105.09
Shelter Maintenance	Shelter Cleaning May 2019 (invoice only just received)	59.52
Viking	Ink and 100 no. 2 <sup>nd</sup> class stamps	122.18
PFK Littlejohn LLP	External Audit	480.00
Derbyshire Association of Local Councils	Arnold Baker on Local Council Administration book	111.50
	13 copies of The Good Councillor Guide	61.75
LA Landscaping Services	Grounds Maintenance – August 2019	912.00

**Receipts since last meeting:-**

<b>Received from:</b>	<b>Amount £</b>
Refund from Waterplus – Stonebroom Pavilion	603.94
Table Tennis	60.00
Football	137.00
Refundable bond for football	50.00
Memorial applications	134.00

**The next meeting of Shirland and Higham Parish Council will be held at 7pm  
on Monday 21<sup>st</sup> October 2019 at Stonebroom Pavilion**