

**SHIRLAND AND HIGHAM PARISH COUNCIL**  
**11 Broughton Close, Riddings, Derbyshire, DE55 4DQ**

**Parish Clerk & Responsible Financial Officer:** Helen Dowson

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10 November 2023

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at 7pm on Thursday 16<sup>th</sup> November 2023 at **Mickley Hut**.

*H Dowson*

Helen Dowson  
Clerk to the Council

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**Agenda**

1. To consider accepting apologies for absence.
2. To record declarations of interest from members on any items to be discussed.
3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine if any item on the agenda should be taken with the public excluded.
5. To consider for approval the minutes of the Parish Council meeting held on Thursday 19<sup>th</sup> October 2023.
6. Residents or public questions/comments. (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
7. To consider the budget for the 2024/25 financial year.
8. To confirm the Local Government Services Clerk's Pay Agreement 2023.
9. To consider and approve for submission the Neighbourhood Plan and associated documents.
10. To consider for adoption the following policies: Complaint's procedure, Dismissal and Disciplinary, Grievance, Equal Opportunities, Health and Safety, Lone Worker, Press, Privacy and the Business Continuity Plan.
11. To consider the recent tree survey carried out at Stonebroom Community Woodland and the quotations received for the recommended works.
12. To consider the recent tree survey carried out at Shirland Cemetery and the quotations received for the recommended works.
13. To consider the correspondence received regarding the request for a bike rack on Main Road Shirland.
14. Report from County Councillor.
15. Report from District Councillors.
16. Reports from Councillors on outside bodies and community groups.
17. Report from Chair.
18. Report from Clerk.
19. Dalc Newsletter – November 2023.
20. Correspondence (Previously circulated to Councillors)
  - Bolsover District Council - Draft Supplementary Planning Document on Local Parking Standards.
21. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	23/00704/FLH
<b>Proposal:</b>	Retention of a shed to the front (Amended Plans)
<b>Address:</b>	21 Goose Green Lane Shirland

<b>Application Number:</b>	23/00741/FL
<b>Proposal:</b>	Proposed brick outbuilding to replace wooden shed
<b>Address:</b>	11 Wellington Park Shirland

To consider any Planning Applications received for comment after the publication of the agenda.

22. To receive the bank reconciliation, second quarter budget monitoring report, bank statements and bills for payment.

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
E-On	Stonebroom Pavilion: Electricity Gas	103.50 53.96
O2	Council mobile	38.96
British Telecom	Stonebroom Pavilion: Broadband	78.19
LA Landscaping Services	Grave digging	450.00
Markovitz	Rock salt	257.04
Wages and salaries including HMRC	3 employees: November 2023 December 2023	3387.33 2692.01
Helen Dowson expenses	Weebly (website provider) Ink Home working allowance (October – December 2023) Cable ties Hire charge for Mickley Hut Grit bin	15.28 22.49 78.00  1.69 36.00 127.13
Bike Track	Monthly BMX track maintenance and inspection	431.50
Amberol	Seat and fixings	528.90
North East Derbyshire District Council	Removal of broken seat from Mickley	36.78
Paul Shardlow	Topping grass at Shirland Village Hall Playing Fields	108.00
Brian Stone expenses	Petrol	15.97

British Legion Riders	Installation of poppies	275.00
Royal British Legion	Donation received from resident	6.00

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Staffa Health – car park rental	50.00
Prepurchase of burial plot	550.00
Childrens football	40.00
Donation for lamppost poppies	6.00