

**SHIRLAND AND HIGHAM PARISH COUNCIL**  
**11 Broughton Close, Riddings, Derbyshire, DE55 4DQ**

**Parish Clerk & Responsible Financial Officer:** Helen Dowson

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12 August 2022

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting to be held at 7.00pm on Thursday 18<sup>th</sup> August 2022 at Shirland Village Hall.

*H Dowson*

Helen Dowson  
Clerk to the Council

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**Agenda**

1. To consider accepting apologies for absence.
2. To record declarations of interest from members on any items to be discussed.
3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine if any item on the agenda should be taken with the public excluded.
5. To consider for approval the minutes of the Parish Council meeting held on Thursday 21<sup>st</sup> July 2022.
6. Residents or public questions/comments. (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
7. Notice of conclusion of audit.
8. To consider the approval and adoption of the Code of Conduct.
9. To consider the approval and adoption of the Legionella policy.
10. To consider the application received for the Parish Warden role.
11. To consider replacing the ceiling wall tiles at Shirland Village Hall.
12. To consider what to do with the surplus furniture at Shirland Village Hall.
13. To consider the quotations received for flooring repairs at Shirland Village Hall.
14. To consider the installation of a light tunnel in the entrance of Shirland Village Hall.
15. To consider the quotation from Zycomm for works required to the CCTV system at Shirland.
16. To consider the quotations received from LA Landscapes for work to the Cemetery extension.
17. To consider the request for a donation to the Chair of North East Derbyshire District Council's charitable appeal.
18. To consider the ordering of lamp-post poppies and wreaths from the British Legion.
19. Report from County Councillor.
20. Report from District Councillors.
21. Reports from Councillors on outside bodies and community groups.
22. Report from Chair.

23. Report from Clerk.

24. Dalc Newsletter – July 2022/2.

25. Correspondence (Previously circulated to Councillors)

- Derbyshire County Council – improvements A61/B6014 junction, Parish Liaison Forum, Snow Warden Scheme.
- Virgin Media – intended works.

26. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

**Any applications received for comment after the publication of the Agenda.**

27. To receive Bank Reconciliation, bank statements and bills for payment.

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
O2	Council mobile	31.46
British Gas	Stonebroom Pavilion – Electricity	55.93
British Telecom	Stonebroom Pavilion- Broadband	68.34
Helen Dowson Expenses	Weebly (website provider) monthly payment	15.68
	Postage	4.05
	Goal posts for Shirland	1123.19
	Padlock for allotments	38.93
Wages and salaries including HMRC	3 employees	2417.55
LA Landscaping Services	Grounds maintenance – July 2022	1800.00
	Spraying of Cemetery extension	780.00
Shelter Maintenance	Shelter Cleaning	53.46
North East Derbyshire District Council	Bin emptying April-June 2022	1225.73
Waterplus	Stonebroom Pavilion – water	10.78
Derbyshire County Council	License for highway seat at Stonebroom	100.00
PFK Littlejohn	External audit	480.00
Sutcliffe Play	Supply and delivery of new play equipment at Shirland	20595.06
Information Commissioner	Annual data protection fee	40.00

UK Safety Management	Stonebroom Pavilion: Pat Testing Fire alarm service Emergency light service Fire extinguisher testing	106.80 192.00 192.00 82.80
Wilkinson Brothers	Refund of cemetery fee paid to us in error	410.00
Ashover Juniors FC	Return of bond	50.00

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Memorial application	35.00
Adult football	105.00
Refund from Banner Jones Solicitors from work carried out in 2012	110.00
Grant from Groundwork for Neighbourhood Plan	10000.00