

**SHIRLAND AND HIGHAM PARISH COUNCIL**  
***11 Broughton Close, Riddings, Derbyshire, DE55 4DQ***

**Parish Clerk & Responsible Financial Officer:** Helen Dowson

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14 April 2023

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting to be held following the Annual Parish Meeting on Thursday 20<sup>th</sup> April 2023 at Shirland Village Hall.

*H Dowson*

Helen Dowson  
Clerk to the Council

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**Agenda**

1. To consider accepting apologies for absence.
2. To record declarations of interest from members on any items to be discussed.
3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine if any item on the agenda should be taken with the public excluded.
5. To consider for approval the minutes of the Parish Council meeting held on Thursday 16<sup>th</sup> March 2023.
6. Residents or public questions/comments. (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
7. To consider feedback regarding the recent internal check of financial records.
8. To consider the internal audit report.
9. To consider and approve the Annual Governance Statement 2022/23.
10. To consider and approve the Accounting Statement 2022/23.
11. To consider the renewal of the subscription to the Institute of Cemetery and Crematorium Management.
12. To consider ideas for the S106 monies.
13. To consider the draft Cemetery Regulations.
14. To consider the complaint received regarding the new seat in Stonebroom.
15. To consider the quotations from Bike Track for refurbishment works and the maintenance package for Mickley BMX track.
16. To consider the request from St Leonards Church for a grant from the Fidler and Laverack Bell Acre fund for the servicing of the clock and the bells.
17. To consider the S137 grant request from the Community of Shirland and Higham Group.
18. To consider the provision and installation of new benches at Stonebroom Sportsground.
19. To consider the report received from H M Chambers and Partners regarding the roof at Shirland Village Hall.
20. To consider the printing and postage costs for the Neighbourhood Plan Regulation 14 consultation.
21. To consider the request from Eastwood Albion FC for the use of the Sportsground and Pavilion for a charity football match.
22. To consider the quotations received for works to the acoustic tiles at Shirland Village Hall.
23. Report from County Councillor.
24. Report from District Councillors.
25. Reports from Councillors on outside bodies and community groups.

26. Report from Chair.
27. Report from Clerk.
28. Dalc Newsletter – April 2023.
29. Correspondence (Previously circulated to Councillors)
  - North East Derbyshire District Council – Statement of Community Involvement Consultation
  - Derbyshire County Council - Public Footpath No. 25 (part) Diversion Order
  - Derbyshire County Council – Town End Shirland

30. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	23/00234/AFULD
<b>Proposal:</b>	Prior approval application for new agricultural shed for storage of animal feed
<b>Address:</b>	Mickley Farm Mickley Lane Stretton

<b>Application Number:</b>	23/00069/FL
<b>Proposal:</b>	Proposed new double garage and boundary treatments to existing dwelling (Revised drawing)
<b>Address:</b>	2 Strettea Lane Higham

<b>Application Number:</b>	23/00288/FLH
<b>Proposal:</b>	Single storey side extension
<b>Address:</b>	Park Lane Farm Park Lane Shirland

<b>Application Number:</b>	23/00302/FLH
<b>Proposal:</b>	Single storey rear extension
<b>Address:</b>	Swiss Farm 31 Main Road Shirland

To consider any Planning Applications received for comment after the publication of the agenda.

31. To receive the Bank Reconciliation, Final Budget Monitoring Report 2022/23, bank balances, bank statements and bills for payment.

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
British Gas	Stonebroom Pavilion: Electricity	68.93
British Telecom	Stonebroom Pavilion: Broadband	68.34
O2	Council mobile	16.68
LA Landscaping Services	Burial/ashes interment	569.00
Shelter Maintenance	Removal and disposal of bus shelter A61 at Mickley	900.00

Paul Shardlow	Filling of grit bins	360.00
Helen Dowson Expenses	Stonebroom Pavilion: Cleaning materials	20.99
	Black sacks	17.98
	Postage	7.75
	Burial Register	224.40
	Grit bin	163.13
	Weebly (website provider) Ink	15.41 26.49
Wages and salaries including HMRC	4 employees	3054.38
Stonebroom Community Volunteer Group	S137 grant	200.00
Derbyshire Association of Local Councils	Annual subscription	930.25
Alfreton Bespoke Carpentry and Joinery	New extractor fan in kitchen at Shirland Village Hall	1014.00
Noticeboards Online	50% deposit for new noticeboard	956.40
Markovitz	Rock salt	102.00
North East Derbyshire District Council	Stonebroom Pavilion: Gully cleanse	53.75
	Trade waste	165.62
	Emptying of wheelistat bins (Oct 2022-March 2023)	1039.50
	Emptying of dog/litter bins (Jan-March 2023)	1188.86
HM Chambers and Partners	Roof inspection at Shirland Village Hall	342.00
Institute of Cemetery and Crematorium Management	Yearly membership	95.00
Joanne Taylor	Internal audit	200.00
Groundwork UK	Underspend repayment for Neighbourhood Plan grant	1140.00

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Burial/Ashes interments	1488.00
Memorial applications	268.00
Prepurchase of burial/ashes plots	1150.00
Football	60.00
Allotment fees	625.00

32. To consider wages and salaries for the 2023/24 financial year.

33. To confirm the appointment of the Temporary Caretaker.