

SHIRLAND AND HIGHAM PARISH COUNCIL

Parish Clerk & Responsible Financial Officer: Helen Dowson

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11 May 2024

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held at 7pm on Thursday 16th May 2024 at Shirland Village Hall.

H Dowson

Helen Dowson
Clerk to the Council

Agenda

1. Appointment of Chair and the signing of the Declaration of Acceptance.
2. Appointment of Vice Chair and the signing of the Declaration of Acceptance.
3. To consider accepting apologies for absence.
4. To record declarations of interest from members on any items to be discussed.
5. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
6. To determine if any item on the agenda should be taken with the public excluded.
7. To consider for approval the minutes of the Parish Council meeting held on Thursday 18th April 2024.
8. Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
9. To confirm that the Parish Council meets the eligibility criteria to use the General Power of Competence.
10. To consider reviewing the bank signatories.
11. To consider and approve a member to carry out an annual check of financial records.
12. To consider and approve the insurance renewal.
13. To consider the internal audit report.
14. To consider and approve the Annual Governance Statement 2023/24.
15. To consider and approve the Accounting Statement 2023/24.
16. To consider the renewal of the subscription to the Institute of Cemetery and Crematorium Management.
17. To consider the request for an additional seat in Stonebroom.
18. To consider the request from Glapwell FC for use of the football pitch.
19. Report from County Councillor.
20. Report from District Councillor.
21. Reports from Councillors on outside bodies and community groups.
22. Report from Chair.
23. Report from Clerk.
24. Dalc Newsletter – May 2024.
25. Correspondence (Previously circulated to Councillors)
 - Derbyshire County Council-Derbyshire Flood Wardens
 - Derbyshire County Council-A61 speed limit change
 - Derbyshire County Council-public footpath 33 and bridleway 38
 - Resident-flooding Lilac Way Shirland

26. To consider the following Planning Applications:

**Town and Country Planning Act 1990
Consultation of Parish Council**

Application Number:	24/00280/FLH
Proposal:	Front and rear dormer
Address:	73 Birkinstyle Lane Shirland

Application Number:	24/00258/FLH
Proposal:	Retention of single storey outbuilding in rear garden
Address:	123 Birkinstyle Lane Shirland

To consider any Planning Applications received for comment after the publication of the agenda.

27. To receive the bank reconciliation, bank statement and bills for payment.

Payee	Goods	Amount (£)
British Telecom	Stonebroom Pavilion: Broadband	84.38
O2	Council mobile	41.34
Wages and salaries including HMRC	3 employees	2841.71
Joanne Taylor	Internal audit	250.00
Gallagher Insurance	Insurance 2024/25	5424.65
Institute of Cemetery and Crematorium Management	Annual subscription	100.00
Derbyshire Association of Local Councils	Code of Conduct training – Cllr Cann	30.00
Bike Track	BMX track maintenance and monthly inspection	431.50
Helen Dowson expenses	Weebly (website provider) Ink	14.92 25.49
LA Landscaping Services	Grass cutting – 2 cuts Access to BMX track	1920.00 478.80
Defib Store	2 defibrillators and external cabinets	3285.60

Receipts since last meeting:-

Received:	Amount (£)
Ashes interment	139.00
Football	40.00
Allotment fees	275.00

The next meeting will be held at 7pm on the 20th June 2024 at Stonebroom Pavilion.