

**ALL ATTENDEES ARE REQUESTED TO TURN OFF THEIR MOBILE  
PHONES PRIOR TO THE START OF THE MEETING**

**SHIRLAND AND HIGHAM PARISH COUNCIL**  
***11 Broughton Close, Riddings, Derbyshire, DE55 4DQ***

**Parish Clerk & Responsible Financial Officer:** Helen Dowson

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15 October 2021

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting to be held at 7.00pm on Thursday 21<sup>st</sup> October 2021 at Shirland Village Hall.

*H Dowson*

Helen Dowson  
Clerk to the Council

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### **Agenda**

1. To consider accepting apologies for absence.
2. To record declarations of interest from members on any items to be discussed.
3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine if any item on the agenda should be taken with the public excluded.
5. To consider for approval the minutes of the Parish Council meeting held on Thursday 16<sup>th</sup> September 2021.
6. Residents or public questions/comments. (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
7. To consider and approve the budget for the 2022/23 financial year.
8. To consider the renewal of the memberships for the Society of Local Council Clerks and the Campaign to Protect Rural England.
9. To consider and approve the following policies: Complaint's procedure, Dismissal and Disciplinary, Grievance, Equal Opportunities, Health and Safety, Lone Worker, Press, Privacy and the Business Continuity Plan.
10. To consider the refurbishment works required at Shirland Village Hall.
11. To consider the purchase of replacement kitchen appliances at Shirland Village Hall.
12. To consider the quotation for investigation works due to problems with the pumps at Shirland Village Hall.
13. To consider the landscaping of the Cemetery extension.
14. To consider the provision of new signage for the play areas and the BMX track.
15. To consider the responses received from the Stonebroom bus shelter consultation and to decide whether to proceed with the request for a shelter.
16. To consider the prices obtained for the provision of Christmas trees and lights.
17. To consider the request for a donation to the Chair of North East Derbyshire District Council's charitable appeal.

18. To consider the professional cleaning of the tennis court and fitness equipment area at Stonebroom.
19. To consider the planting of the saplings from the Woodland Trust.
20. To consider the request from Stonebroom FC for the use of Stonebroom Sportsground.
21. To consider the use of the S106 monies at Shirland Village Hall play area and playing fields.
22. Report from County Councillor.
23. Report from District Councillors.
24. Reports from Councillors on outside bodies and community groups.
25. Report from Clerk.
26. Dalc Newsletter – October 2021.
27. Correspondence
  - Derbyshire County Council – response regarding surface dressing works.
  - Stonebroom Community Volunteer Group – emails and Freedom of Information request, risk assessment for Halloween event, newsletter and minutes of October meeting.
  - North East Derbyshire District Council - taxi licensing policy consultation.

28. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application No.:</b>	21/01029/FL
<b>Proposal:</b>	Erection of two new buildings for manufacturing and storage purposes
<b>Address:</b>	Unit 14A Stonebroom Industrial Estate

<b>Application No.:</b>	21/01071/TPO
<b>Proposal:</b>	Application to carry out works to trees covered by NED TPO 102 A1 and A2
<b>Address:</b>	Land south of 80 to 94 Hallfieldgate Lane Shirland

<b>Application No.:</b>	21/01078/FLH
<b>Proposal:</b>	Application for single and two storey rear extensions
<b>Address:</b>	2 Well Lane Higham

<b>Application No.:</b>	21/01086/RM
<b>Proposal:</b>	Reserved matters application pursuant to outline planning permission 17/01033/OL for the access, appearance, landscaping, layout and scale for up to 50 dwellings (Major Development)(Amended Plans)
<b>Address:</b>	Land between 1 St Leonards Place and Shirland Primary School Park Lane

<b>Application No.:</b>	21/01075/FL
<b>Proposal:</b>	Application for the extension of existing stable/barn
<b>Address:</b>	Field south of Byron Grove Stonebroom on the south side of Dog Lane Shirland

<b>Application No.:</b>	21/01192/FLH
<b>Proposal:</b>	Application for two storey side extension and rear balcony and associated external alterations
<b>Address:</b>	4 Church View Close Shirland

<b>Application No.:</b>	21/01170/FLH
<b>Proposal:</b>	Proposed new dormer, alterations to existing dormer and conversion of garage to form bathroom and utility space.
<b>Address:</b>	64 Birkinstyle Lane Shirland

<b>Application No.:</b>	21/01169/FLH
<b>Proposal:</b>	Single storey rear and front extensions along with associated internal and external alterations
<b>Address:</b>	154 Main Road Shirland

Notification of Appeal regarding NED/20/00535/FL - Ainmoor Grange Caravan and Camping Park Mickley Lane Stretton.

**Any applications received for comment after the publication of the agenda.**

29. To receive Bank Reconciliation, bank balances, bank statements and bills for payment.

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
LA Landscaping Services	Grass cutting – September 2021	1248.00
North East Derbyshire District Council	Legal fees for Cemetery road and car park contract	219.60
	Trade waste collection - Stonebroom Pavilion	143.78
	Removal of fly tipping from Stonebroom pavilion	32.34
	Emptying of bins April-June 2021	1111.50
British Gas	Stonebroom Pavilion:- Electricity	48.27
	Gas	18.93

O2	Council mobile	34.72
British Telecom	Stonebroom Pavilion:- Broadband	62.52
Helen Dowson Expenses	Weebly (website provider)	13.44
	Thermometer and cable ties	13.75
	Laminator pouches	3.00
Wages and Salaries including HMRC	3 employees	2232.28
Metro Rod	Call out to pumping station at Shirland Village Hall	180.00
Shelter Maintenance	Bus shelter cleaning	46.02
Waterplus	Stonebroom Pavilion	31.47
Brian Stone expenses	Petrol	13.25
	Service and repairs to mower	110.00
Campaign to Protect Rural England	Annual membership	36.00
Society of Local Council Clerks	Annual subscription	166.00
British Legion	250 no. lamp post poppies and 2 no. wreaths	784.00
Jobs R Us	Fencing at Cemetery Car Park and Shirland Village Hall Play Area	1817.50
UK Safety Management	Fixed electrical remedial works	288.00
	Replacement of emergency lights	960.00
Roweplant	Drainage works at Shirland Village Hall playing fields	11808.00
R Fraser (A cheque was signed for this in August 2021 in the name of RF Project Engineering, their bank account does not accept cheques, cheque returned)	Stonebroom Pavilion – repairs	136.80

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Children's football	80.00
Wayleave payment from Western Power	17.73
Pre-purchase of ashes plot	250.00
Memorials	134.00

30. To consider the letter from the Clerk.