

# SHIRLAND AND HIGHAM PARISH COUNCIL

11 Broughton Close, Riddings, Derbyshire, DE55 4DQ

Parish Clerk & Responsible Financial Officer: Helen Dowson

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14 May 2019

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held at 7pm at **STONEBROOM PAVILION** on Monday 20 May 2019.

*H Dowson*

Helen Dowson  
Clerk to the Council

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## Agenda

1. Appointment of Chairman and signing of the declaration of acceptance.
2. Appointment of Vice Chairman and signing of the declaration of acceptance.
3. To consider accepting apologies for absence.
4. To record declarations of interest from members on any items to be discussed.
5. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
6. To determine if any item on the agenda should be taken with the public excluded.
7. To consider for approval the minutes of the Parish Meeting held on Monday 15 April 2019.
8. Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish).
9. To consider the Internal Audit Report.
10. To consider and approve the Annual Governance Statement 2018/19.
11. To consider and approve the Accounting Statement 2018/19.
12. To consider for approval the adoption of the Code of Conduct.
13. To consider for approval the adoption of the Dismissal, Disciplinary and Grievance procedures.
14. To consider and approve a Member to oversee financial transactions.
15. To consider the quotation received for the maintenance work to the BMX track.
16. To consider the request for a contribution towards the cost of servicing the clock at St Peter's Church Stonebroom.
17. To consider booking places on the Councillor Essential Training course.
18. To consider the setting up of a Working Party to look at the provision of outdoor fitness equipment at Stonebroom.
19. To consider the requests received regarding charity football matches at Stonebroom.

20. Report from County Councillor.
21. Report from District Councillors.
22. Reports from Councillors on outside bodies.
23. Correspondence:
  - Query regarding cost of Lamp Post Poppies Campaign 2018.
  - Street naming: land adjacent to Chesterfield Road Shirland – previously circulated.
  - Complaint regarding cemetery grass cutting operation.
  - Notification of repair carried out to Village Hall gates.
  - Confirmation of renewal of insurance cover with Zurich Municipal.
24. DALC Circulars 05/2019 and 06/2019 – previously circulated
25. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	19/00335/OL
<b>Proposal:</b>	Outline planning application for up to 120 new residential units and site access with all other matters reserved (apart from access) (Major development/Departure from Development Plan/Affecting Setting of Conservation Area)
<b>Address:</b>	Land to the South of Hallfieldgate Lane Shirland

<b>Application Number:</b>	19/00353/FLH
<b>Proposal:</b>	Application for 2 no. dormer windows with alterations to existing window heights and re-roofing with Solar PV roofing slates (Conservation Area)
<b>Address:</b>	The Barn Corner Farm Main Road Higham

<b>Application Number:</b>	19/00424/FLH
<b>Proposal:</b>	Application for 2 no. Velux windows and re-roofing with Solar PV roofing slates (Conservation Area)
<b>Address:</b>	The Barn Corner Farm Main Road Higham

**Any applications received for comment after the publication of the Agenda.**

26. To receive Bank Reconciliation, Bank Statements and bills for payment

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
Zurich Municipal	Insurance	3678.61
O2	Council Mobile	27.06
Wall's Skip Hire	Emptying of skip at cemetery	150.00
British Telecom	Broadband–Stonebroom Pavilion	52.08

Bridge Thermoplastics	2 no. planters	114.00
LA Landscaping	Grounds Maintenance – April 2019	912.00
Helen Dowson	Lock for cemetery grave boards	10.68
	Hi-vis waistcoats	71.88
	Skip for allotments	234.00
Markovitz	Grave boards	111.13
Joanne Taylor	Internal audit	100.00
Wages and salaries including HMRC	3 employees	2124.67
Barry Barnes	Mileage	11.70
Viking	Ink, paper, files	165.90
British Gas	Gas – Stonebroom Pavilion	191.61

**Receipts since last meeting:-**

<b>Received from:</b>	<b>Amount £</b>
Table Tennis	75.00
Football	97.00
Allotment Fees	50.00

**The next meeting of Shirland and Higham Parish Council will be held at 7pm on Monday 17<sup>th</sup> June 2019 at Stonebroom Pavilion**