

# SHIRLAND AND HIGHAM PARISH COUNCIL

11 Broughton Close, Riddings, Derbyshire, DE55 4DQ

**Parish Clerk & Responsible Financial Officer:** Helen Dowson

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15 January 2021

Dear Councillor

You are hereby summoned to attend the virtual meeting of the Parish Council to be held at 7pm on Thursday 21st January 2021.

*H Dowson*

Helen Dowson  
Clerk to the Council

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## **Agenda**

1. To consider accepting apologies for absence.
2. To record declarations of interest from members on any items to be discussed.
3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine if any item on the agenda should be taken with the public excluded.
5. To consider for approval the minutes of the Parish Council meeting held on Thursday 15<sup>th</sup> October 2020.
6. Residents or public questions/comments and presentation regarding proposed future activities in Mickley. (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
7. To consider updating Standing Orders:  
The Coronavirus Act 2020 has given local authorities in England new powers to hold public meetings virtually by using video or telephone conferencing technology. The government has temporarily removed the legal requirement for local authorities to hold public meetings in person during the coronavirus pandemic. This will enable councils to make effective and transparent decisions on the delivery of services for residents and ensure that local democracy continues to thrive.  
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, propose the following changes to Standing Orders until May 2021 or such time as the government revises or revokes the legislation:
  - a) A person shall notify the meeting when requesting to speak by means of electronically raising a hand.
  - b) Voting on a question will be by a show of hands electronically or by each Councillor giving their vote verbally.
8. Notice of conclusion of audit.

9. To consider the meeting dates for 2021.
10. To consider the confirmation of the Caretaker's employment following the end of the probationary period.
11. To consider the quotation for the provision and installation of an additional bus shelter in Shirland.
12. To consider the replacement of panes in the vandalised bus shelter at Mickley.
13. To consider the quotations received for a tree survey of Stonebroom Woodland Area.
14. To consider the request for a donation to the Chair of North East Derbyshire District Council's charitable appeal.
15. To consider the pre-purchasing of graves in Shirland Cemetery.
16. Report from County Councillor.
17. Report from District Councillors.
18. Reports from Councillors on outside bodies.
19. Report from Clerk.
20. Correspondence (all previously circulated to Councillors):
  - Two local residents regarding use of residential properties for businesses.
  - Unresolved highway issues Main Road Higham
  - Forest School Woodland Management Plan
21. Dalc Newsletters – October-December 2020 and January 2021.
22. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	20/01230/FL
<b>Proposal:</b>	Construction of a shower and toilet block for campsite
<b>Address:</b>	Yew Tree Farm Mickley Lane Stretton

<b>Application Number:</b>	20/01267/LB
<b>Proposal:</b>	Listed Building Consent Application for external masonry repairs, repointing and replacement of external joinery to front elevation (Conservation Area)
<b>Address:</b>	27 Main Road Higham

**Any applications received for comment after the publication of the Agenda.**

23. To receive Bank Reconciliation, Bank Statements, 3<sup>rd</sup> quarter Budget Monitoring Report and bills for payment.

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
Helen Dowson Expenses	Weebly – internet provider monthly payment	14.11

British Telecom	Broadband – Stonebroom Pavilion	59.76
ASI Security Systems	Alarm at Stonebroom Pavilion - Maintenance package and monitoring charges	537.60
British Gas	Stonebroom Pavilion – Gas Electricity	108.20 105.86
Viking	100 no. 2 <sup>nd</sup> class stamps & inks	164.53
Wages and salaries including HMRC	3 employees	1782.76

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Burial fee	500.00
Memorial application	99.00

The public are welcome to attend all meetings of the Parish Council and this 'remote meeting' will take place using Zoom. If you wish to attend this meeting please contact the Clerk as soon as possible so that arrangements can be made.