

**ALL ATTENDEES ARE REQUESTED TO WEAR A FACE COVERING  
UNLESS EXEMPT**

**SHIRLAND AND HIGHAM PARISH COUNCIL**  
***11 Broughton Close, Riddings, Derbyshire, DE55 4DQ***

**Parish Clerk & Responsible Financial Officer:** Helen Dowson

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14 May 2021

Dear Councillor

You are hereby summoned to attend the Annual Parish Council Meeting to be held at 7.00pm on Thursday 20<sup>th</sup> May 2021 at Shirland Village Hall.

*H Dowson*

Helen Dowson  
Clerk to the Council

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**Agenda**

1. Appointment of Chair and signing of the declaration of acceptance.
2. Appointment of Vice Chair and signing of the declaration of acceptance.
3. To consider accepting apologies for absence.
4. To record declarations of interest from members on any items to be discussed.
5. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
6. To determine if any item on the agenda should be taken with the public excluded.
7. To consider for approval the minutes of the Parish Council meeting held on Thursday 15<sup>th</sup> April 2021.
8. Residents or public questions/comments. (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
9. To consider feedback regarding the recent internal check of financial records.
10. To consider the Internal Audit Report.
11. To consider and approve the Annual Governance Statement 2020/21.
12. To consider and approve the Accounting Statement 2020/21.
13. To consider and approve a Member to oversee financial transactions.
14. To consider the quotations received for the insurance renewal.
15. To consider renewing the membership of the Institute of Cemetery and Crematorium Management.
16. To consider beginning the Neighbourhood Plan process.
17. To consider purchasing a supply of bark for Stonebroom Woodland Area.
18. To consider the purchase of a new laptop for use by the Clerk.

19. To consider the quotation received for the undertaking of a feasibility study into the most economical solution available for the replacement of the footbridge at Stonebroom Woodland Area.
20. To consider the quotation received for a detailed investigation into the drainage at the Shirland Village Hall playing field and play area including the excavation of trial holes and a proposal by which to improve the drainage.
21. To consider feedback from the recent site meeting at the Cemetery extension and the quotation received for the works required.
22. To consider the quotation received for the works required to Mickley BMX track.
23. To consider the quotation received for the supply and installation of small goalposts at Stonebroom Sportsground.
24. To consider the request for a contribution towards the cost of servicing the clock at St Peter's Church Stonebroom.
25. Report from County Councillor.
26. Report from District Councillors.
27. Reports from Councillors on outside bodies and community groups.
28. Report from Clerk.
29. Dalc Newsletter – May 2021.
30. Correspondence
  - Notification from North East Derbyshire District Council of S106 monies available from recent development at former allotment site Main Road Shirland.
  - Email regarding potential leaking underground pipe Pasture Lane.
31. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	21/00517/FL
<b>Proposal:</b>	Construction of a 19.657MW Solar Farm for a period of 40 years to include the installation of Solar Panels with transformers, a substation, a DNO control room, a customer substation, GRP comms cabin, security fencing, landscaping and other associated infrastructure.
<b>Address:</b>	Land to south of B6025 and east of Sewage Works Chesterfield Road Shirland

<b>Application Number:</b>	21/00191/FLH
<b>Proposal:</b>	Application for the construction of 2 agricultural buildings.
<b>Address:</b>	Land North East of 17 Main Road Shirland

<b>Application Number:</b>	21/00364/FLH
<b>Proposal:</b>	Application for a 2-storey side extension with single storey rear element and front porch extension with internal alterations.
<b>Address:</b>	11 Fern Lea Shirland

<b>Application Number:</b>	21/01080/FL
<b>Proposal:</b>	Application for 2 no. dwellings on previously numbered building plots 16 and 17 (previously approved on 07/01253/FL and 06/00071/FL) (Amended plans).
<b>Address:</b>	1 Haworth Close Stretton

<b>Application Number:</b>	21/00393/OL
<b>Proposal:</b>	Application to remove condition 28 (footpath link) of planning application 12/00718/OL (Major development).
<b>Address:</b>	The Woolpack Town End Shirland

**Any applications received for comment after the publication of the Agenda.**

32. To receive Bank Reconciliation, Bank Statements and bills for payment.

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
O2	Council mobile	29.20
British Gas	Stonebroom Pavilion – Electricity	68.53
	Gas	47.37
British Telecom	Stonebroom Pavilion-Broadband	62.52
Helen Dowson Expenses	Weebly – website provider monthly payment	13.53
	Zoom monthly payment	14.39
	Padlock	43.97
	30 no. litter pickers	279.00
	Security chain	19.99
	Measuring wheel	37.99
Wages and salaries including HMRC	3 employees	2232.28
Viking	Ink, 100 2 <sup>nd</sup> class stamps, paper	172.62
LA Landscaping Services	Ground's maintenance	1272.00
Came and Company	Insurance	3430.18
Institute of Cemetery and Crematorium Management	Annual subscription	95.00

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Memorial applications	134.00
Allotment fees	125.00
Children's football	120.00

Adult's football	60.00
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**ALL MEMBERS OF THE PUBLIC WILL BE ASKED TO PROVIDE THEIR NAME AND A CONTACT NUMBER ON ARRIVAL TO COMPLY WITH NHS TRACK AND TRACE REQUIREMENTS OR TO CHECK IN USING THE NHS QR CODE POSTER. ANY NAMES AND ADDRESSES PROVIDED WILL BE RETAINED BY THE PARISH CLERK FOR ONE MONTH BEFORE BEING DESTROYED**